

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – October 9th, 2017
Waupaca County Courthouse – Room 1068

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Joyce Boyer, Carl Kietzmann and Joe McClone; Citizen Members Maryann Snider and Ken Van Dyke. Others present: Staff Members Debbie Krogwold, Tom Claussen, and John Francis. Citizen Members Jeff Dyer and Nancy Koeppen were absent.

Review and Approve Agenda: Motion by Zaug, seconded by Boyer to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by McClone, seconded by Van Dyke to approve the September 11th, 2017 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Sorensen opened the meeting for public comment. There was none.

PTF Usage Tracking to the Township Level: Francis reported that there had been a request from one of the Townships to track where the PTF users are coming from so they could see if the people from their Township are using the facility. There was discussion on this including why the data was requested, what it would be used for and how it could be collected. Krogwold reported on the concerns of those that work in the scale office; including the extra time it would take during busy times, the questions they would have to answer from the customers, and how customers would react to the survey. There was more discussion that ended with the request that staff look into what it would take to do further and report back at the next meeting.

Rate Review: Krogwold and Francis went over the current fees with the Board highlighting that the household hazardous waste rates have already been approved to be raised for next year and that all the other fees were still in line with costs so there was no need to increase rates. There was discussion on specifics but no further action was needed or taken.

2017 Municipal Assessment: Krogwold explained that the rate of \$1.07/capita was set at the RIC meeting and that letters were sent out prior to October 1st so that the partners would have time to budget for the costs. Motion was made by Zaug, seconded by Van Dyke to approve the \$1.07/capita municipal assessment. Motion carried without a negative vote.

PTF Winter Hours Update: Claussen explained that for the months of December, January, and February, the PTF will be open the third Saturday of the month from 7am to Noon. There was some discussion and it was determined that this policy should be reviewed after this year to see how it worked out and make appropriate changes if necessary.

PTF Supervisor Update: Claussen reported that the conveyor project was underway and going as scheduled so far. The staff has completed the removal of the old conveyor, the Highway department will be filling the hole and pouring concrete on Wednesday. He also reported that the scale replacement project went really well and ahead of schedule. The new scale is faster than the old one and is working well. Claussen also reported that he has been in contact with several different haulers regarding the open-top walking floor semi-trailer business and that they are all interested in putting a bid in for the contract. The estimated price per ton averaged out to be about what we are currently paying. There was discussion on how that contract will go out to bid after the budget is approved and building changes are made.

Meetings/Conferences Attended: Sorensen reported that he will be attending the Wisconsin Counties Solid Waste Management Association meeting in Stevens Point next week.

Recycling Coordinators Report:

- a. **Education Outreach:** Krogwold reported that the Conservation Field Day at Hartman's Creek State Park went well with about 285 5th graders from throughout the County in attendance. The annual event is coordinated by Golden Sands out of Stevens Point as an educational outreach to students. Krogwold presented information on composting while students dug through worm compost searching for the many 'critters' involved in the process. Fun time had by all!
- b. **Program Updates:** Krogwold reported that the 2018 grant applications for hazardous waste, medication collection, and the County-wide recycling program have been submitted to DATCP and WIDNR, respectively.

Director Report:

- a. **Department Activities:** Francis reported that the old scale and the can crusher are listed on the Wisconsin Surplus auction site now with the sale ending on October 23rd.
- b. **Project Updates:** This was covered earlier.

Upcoming Meetings: The next Solid Waste Management Board meeting was set for Monday November 13th at 3:30 p.m. at the Courthouse.

Adjourn: Motion by Zaug, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:10 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director