

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – July 10th, 2017
Waupaca County Courthouse

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Joyce Boyer, Carl Kietzmann and Joe McClone; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen, and Ken Van Dyke. Others present: Kerry Drath – PTF farmland renter, Staff Members Debbie Krogwold and John Francis.

Review and Approve Agenda: Motion by McClone, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Boyer, seconded by Zaug to approve the June 12th, 2017 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Sorensen opened the meeting for public comment. There was none.

Conveyor Project Bid Results – Award Bid for Project: Francis reported that there was only one bid for the project from Apex Equipment, LLC for a cost of \$39,080.00. He reported that the person who submitted the bid has done work for the PTF in the past and the staff was happy with the results. The bid was reviewed and contact was made with the company to confirm that the bid was what the County was looking for. The total budget for the project is \$70,000 in the Capital Improvement Fund for 2017. Francis recommended the Board go with this bid. Motion was made by Boyer, seconded by Van Dyke to award the project to Apex Equipment for \$39,080.00. Motion carried without a negative vote.

PTF Property – Property Management Update: Francis reported on the various options and that he was leaning toward a scaled back version of the original plan to create an impoundment based on the suggestions from the Land and Water Department. The new approach would eliminate much of the structure building on site and include a few scrapes in low areas with a surrounding of grass plantings of some sort. Mr. Drath was invited to speak on the topic as he is the farmer renting the land. He suggested that he could plant hay or clover or a similar crop in that area to keep it in production except the low areas that will be dug down. He also suggested that he could do a deep till on the site to break through the hard pan, this would allow water to penetrate straight down better and prevent some run-off. There was discussion on these options and the Board would like to address the contract and the low area management at the next meeting after it is reviewed by the Land and Water Department. Boyer stated that our PTF neighbor, Pat Timm, should be invited to the next meeting as well so she can be aware of any decisions that are made.

City of Manawa – Brush Intake Policy Review: Francis reported that the City of Manawa operates a brush collection program for their residents and this brush is then delivered to the PTF. There has been no charge for this in the past. Krogwold explained that there used to be no cost to the County to dispose of brush as a company would come chip it in exchange for the materials. Now there is going to be a cost to the County to dispose of the brush, so it was suggested that the PTF should charge the City the same rate that all the other customers have to pay. Motion was made by McClone, seconded by Zaug to send a letter to the City of Manawa stating that they will be charged for brush disposal starting January 1st of 2018. Motion carried without a negative vote.

Review of Household Hazwaste Program User Fees: Krogwold explained the program and how it is funded. She explained how the grant funding has decreased over the years to the point that the fees being charged no longer covered the cost of disposing the waste. The pricing has remained the same for years despite increasing disposal costs for the County and decreasing grant funding. Krogwold suggested raising the fees by \$0.30 as this, with the grant, would cover the cost of disposal as well as the

handling costs, leaving only the administrative and advertizing cost to be covered by the County. There was much discussion on the impact of raising the fees too high and the possibility that it could lead to more illegal dumping. Several different approaches to raising the fees were discussed. Motion was made by McClone, seconded by Zaug to increase the rates by \$0.10/year for the next three years with review each year to judge the impact. Motion carried without a negative vote.

PTF Supervisor Update: None.

Meetings/Conferences Attended: None to report.

Recycling Coordinators Report:

- a. **Education Outreach:** Krogwold passed around a sign-up sheet for staffing the Solid Waste/Recycling booth at the Waupaca County Fair, August 23-27. Van Dyke stated that staffing the booth is easy due to all of the handouts available to answer whatever questions come up. Great way to meet the public and hear their concerns. Snider agreed and added that there are many compliments on the program as well. Board members that signed up to work the booth were Ken Van Dyke, Maryann Snider and Jeff Dyer.
- b. **Program Updates:** Krogwold reported that the electronics ban has been in place for 8 years. Each program year runs from July 1 through June 30. For program Yr. 8, over 84 tons of electronics were collected at the PTF from the residential sector, with an additional 11 tons from the commercial sector. McClone requested a one page information sheet showing interesting numbers about what the PTF takes in and revenue numbers. Krogwold stated that the City of Marion renewed their curbside contract with Harters for a 5 year term. Updated recycling guidelines will be mailed to each city resident. Krogwold reported that the Town of Fremont drafted a solid waste ordinance and is under review.

Director Report:

- a. **Department Activities:** Francis reported on the capital improvement projects that are in the budget for the next five years and that they will be turned in by the end of the week.
- b. **Project Updates:** Francis reported that the scale project is to begin on August 21st.
- c. **Review of Similar Facilities:** Francis reported that he and Krogwold had been gathering information on the various facilities throughout the State of Wisconsin. There is a wide variety of services offered and ways to go about it. He said the only real pattern was that every County is doing something, be it a transfer station or landfill or combination. He said the staff will be gathering more specifics on 10 Counties that are used as comparables regularly by the County and bringing it back to the Board. Van Dyke suggested that they focus on the different ways that materials are handled, for example compactors vs. walking floor trailers.

Upcoming Meetings: The next Solid Waste Management Board meeting was set for Monday August 14th at 3:30 p.m. at the Waupaca County Courthouse.

Adjourn: Motion by Van Dyke, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:40 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director