

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – May 2nd, 2017
Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Gene Sorensen; Supervisors Lee Much, Dona Gabert and Fred Zaug. Others present: John Francis.

Review and Approve Agenda: Motion by Much, seconded by Gabert to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Much, seconded by Gabert to approve the April 12th, 2017 minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was a question brought up about when the Ogdensburg Depot building will be removed, Francis reported that he is sending in the quotes to the State for approval within the next few days. There was no public present.

Potential Dog Park Update: Francis reported that he had been in contact with Portage County about how they operate their dog park, fees charged, policies, and revenues. The plan is to present the idea to the full County Board at the May meeting then bring it forward for a vote at the June meeting. There was discussion about what should be included in the presentation including the costs to operate, that there will be a lease vs. a change in ownership, and that it should be emphasized that the park will be used for more than dogs (school kids, vets, general public.)

Keller Dam Break Analysis: Francis reported that there has not been much progress on this project since the last meeting. He will be contacting approved engineering firms to find an approximate cost so funding can be pursued to complete the project. McClone directed Francis to look into the possibility of having Keller Lake stocked by the DNR with trout.

North Lake Boat Launch Upgrade Grant: Francis reported that due to several of our other projects coming in below budget (Dake and Miner Landings) the DNR is going to allow us to transfer the leftover funds to this new project. Francis has sent in the grant application so they have all the information they need for a scope change to the existing grants. There was discussion on if there should be a fee charged for the use of the improved ramp due to it being a relatively small lake. It was decided that the issue should be addressed at a later date.

Goat Barn Roof and Addition Project: Francis reported on the possible addition of a small show ring on the end of the building and that the 4-H group is waiting on State approved plans for the addition. The roof will need to be bid out soon to have it completed prior to fair. Francis stated that he is working with the 4-H group to complete the addition and the roof.

Hog/Sheep Barn Addition Project: Francis reported that a group has been meeting about a possible addition of a show ring to the end of the Hog/Sheep Barn. Representatives from the Market Animal Committee, UW Extension, Fair Board, 4-H groups, and the County have attended a few meetings to discuss what would be desired/needed for the building. The next meeting is scheduled for May 5th where they are to discuss the estimated costs to build the addition and who would cover what portions of it.

Director Report

- a. **Department Activities:** Francis reported that Fairgrounds storage take-out was on April 29th and that it went well. He explained the process and how the staff was looking to improve upon it in the future.
- b. **2017 Project & Purchase Update:**
 - **Grandstands Pavilion:** Francis reported that the Highway Department is currently working on the site preparations for the new building. There were many large rocks to dig out, including one they were unable to pick up so it may remain on site – used as something for kids to climb on or something. He also reported that the plan review stated that the building will need a fire suppression system and that they are looking into what will be required and who will foot the bill for it.
 - **Gills Seawall:** Francis reported that McMullen and Pitz came back and did the sidewalks as per the contract but they were unable to complete the landscaping due to the wet weather. They have hired a local landscaping company to come in and finish the grass areas when things dry up. There was discussion about moving one of the street lights out there so that there is more light where it would be needed to launch/retrieve a boat in the dark.
 - **Storage Building:** Francis reported that the slab was poured for the new building but was finished poorly. He is working with the contractor to come up with an acceptable solution to fix the slab so the building construction can continue.
- c. **New Park Caretaker Position Update:** Francis reported that the new Parks Caretaker, Jon Trzebiatowski, started May 1st and should be a good fit with the Department.

Upcoming Meetings:

The next regular Committee Meeting was set for **Tuesday June 13th, 2017 at 10:30 am** at the Waupaca County Courthouse.

It was suggested that the July meeting should be held at the Fairgrounds if the building progress is far enough along by that point.

Adjourn: Motion was made by Sorensen, seconded by Much to adjourn. Motion carried without a negative vote.

The meeting adjourned at 10:35 a.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director