

**WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD**  
**Meeting Minutes – March 13<sup>th</sup>, 2017**  
**Waupaca County Courthouse**

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

**Roll Call:** Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Carl Kietzmann and Joe McClone; Citizen Members Jeff Dyer, Joyce Boyer, Maryann Snider, and Ken Van Dyke. Others present: John Francis and Debbie Krogwold. Nancy Koeppen was excused.

**Review and Approve Agenda:** Motion by McClone, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

**Approve Minutes of Previous Meeting:** Motion by Zaug, seconded by Van Dyke to approve the November 14<sup>th</sup>, 2016 minutes. Motion carried without a negative vote.

**Public Comment / Correspondence:** Sorensen opened the meeting for public comment. There was none.

**Compactor Breakdown and Repair:** Francis reported that the compactor malfunctioned bending the ram and causing other internal structural damage. The structure damage was repaired and the ram replaced. All appears to be working correctly now.

**City of Clintonville Update:** Krogwold reported that the City of Clintonville has awarded the curbside garbage and recycling contract to Harter's Fox Valley Disposal and that the contract will contain an 'opt-out' clause for residents who want to continue to utilize the CAWS site for garbage and recycling services. The City of Clintonville and CAWS will be working on a 10-year plan to relocated operations from airport property.

**DNR 22 September 2016 Inspection Compliance Actions (Plan of Operations Update):** Francis reported on the efforts that Bruneau has put forth to arrange flexible scheduling so that the PTF can comply with the 24 hour turn-around times the State is enforcing. There was discussion about how this plan would work and why the rules are the way they are.

Van Dyke suggested that the Ad Hoc Committee meet within two weeks to cover the following:

- Go over what the inspection report said needs to be done.
- Examine the laws in effect for this issue.
- Examine the administrative rules that affect this issue.
- Set a plan of action for what could be changed to meet our needs and still meet the intent of the laws/rules.

Francis will make the arrangements and get an agenda out within the next week.

**PTF Supervisor Update:** Francis reported that Bruneau is working 5 days per week, 4 hours per day. Francis also reported that they will know soon if that can be improved in the near future.

**Meetings/Conferences Attended:** Krogwold reported on the Town of Royalton meeting she attended on March 9<sup>th</sup>. Krogwold stated that she presented an overview of the County-Municipal recycling program and the difference between the PTF and area drop-off locations with respect to services provided, processing (PTF) vs. collection (area drop-offs), and how the design of both facilities accommodates these services.

### **Recycling Coordinators Report:**

- a. **Education Outreach:** Krogwold passed around pictures taken at the Home Show, stating that the booth was busy. Krogwold reported that recycling guidelines for curbside programs will be mailed early April. Current contract lengths are anywhere from 3 to 5 years.
- b. **WIRMC Conference March 1-3:** Krogwold presented information on the various sessions she attended at the solid waste/recycling conference. Management of organics and food waste took main stage on the 'recycling' side this year.
- c. **2017 Program Flyer:** Krogwold handed out and explained the new flyer.

### **Processing & Transfer Facility:**

- a. **Operations:** Francis relayed a report from Bruneau that the PTF use is ramping up as weather improves. County is providing training on how to deal with difficult situations in April. Hazardous waste site worker recertifications are mostly complete.
- b. **In-feed Conveyor Project:** Bruneau reported that he has met with two representatives from that industry to develop a plan to move forward with the project. They are leaning towards having a straight conveyor with a hopper feed to replace the current one that is in a pit to engineer out a confined space and allow easier maintenance.
- c. **Scale Replacement Project:** Bruneau reported he is working with United Scale to come up with a plan for replacement. He has submitted photos and drawings to them so they can help come up with a specification for a replacement that will fit on the existing concrete structure.

### **Director Report:**

- a. **Department Activities:** Francis reported on the various equipment that the department is looking at from Lakeview Manor and explained the process they are using to disperse this equipment.
- b. **Project Updates:** Francis reported more on the conveyor project giving the reason we are changing from the current type to a straight conveyor.
- c. **Management Team Update:** Francis reported that the next meeting was to be on the 14<sup>th</sup>.

**Upcoming Meetings:** The next Solid Waste Management Board meeting was set for Monday April 10<sup>th</sup> at 3:30 p.m. at the Waupaca County Courthouse.

**Adjourn:** Motion by Zaug, seconded by Van Dyke to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:55 p.m.

Submitted by,

John D Francis  
Parks and Solid Waste Director