

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – October 10th, 2016
Waupaca County Courthouse

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Joyce Boyer, Carl Kietzmann and Joe McClone; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen, and Ken Van Dyke. Others present: John Francis and Debbie Krogwold.

Review and Approve Agenda: Motion by Koeppen, seconded by Van Dyke to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Boyer, seconded by Koeppen to approve the September 12th, 2016 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Sorensen opened the meeting for public comment. There was none.

2017 Budget – Update: Francis reported on the budget process to date. There was discussion about how the new PTF position was funded and the impact of that on the budget as a whole. Francis reported on the budget to actual report through the end of September as well.

DNR 22 September 2016 Inspection Report: Francis handed out copies of the inspection report and pointed out the issues that will need to be addressed. There was discussion about the different options to meet the 24 hour turn-around time required by the DNR for materials dumped on the tipping floor. Francis will respond to the DNR with a plan by October 27th.

PTF Supervisor Update: Francis updated the Board on his condition, possible return date, and what the County is doing to assist with the process.

Discuss options for PTF coverage and cost reductions: Francis and Krogwold reported on several options to save costs by closing the facility at the slowest times that would impact the fewest customers. A motion was made by Zaug, seconded by Koeppen to close the PTF on Saturdays during the months of December through February. Motion carried without a negative vote.

Meetings/Conferences Attended: Krogwold reported on the Recycling Implementation Council meeting held in Manawa where the recycling assessment was explained to the group.

Recycling Coordinators Report:

- a. **Education Outreach:** Krogwold stated she will be at the Waupaca Learning Center October 21 talking to six 4th grade classes about recycling and composting.
- b. **Carton Council Update:** Krogwold reported that we are waiting for the grant agreement from the Carton Council to implement carton recycling in the county. The hoped for date of November 1 will most likely be pushed to the first of the year.
- c. **HHW & Drug Collection Grant Programs:** Krogwold reported that both applications have been submitted for the 2017 grant year.
- d. Sorensen asked about the status of WCSWMA as an organization. Krogwold stated that she will have information on this at the November board meeting.

Processing & Transfer Facility:

- a. **Operations:** Francis reported that other than the inspection, the PTF is running relatively smoothly.
- b. **Concrete Repairs for Runway of Compactor Boxes:** Francis reported that the Highway Department replaced the concrete and it is a vast improvement over what we had.

Director Report:

- a. **Department Activities:** Francis stated this was covered earlier.
- b. **Project Updates:** No updates.
- c. **Management Team Update:** Francis reported that they will be meeting at Lakeview Manor Tuesday morning to discuss budget issues and other items.

Upcoming Meetings: The next Solid Waste Management Board meeting was set for Monday November 14th at 3:30 p.m. at the PTF.

Adjourn: Motion by Zaug, seconded by Van Dyke to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:45 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director