

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – July 11th, 2016
Waupaca County Courthouse

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Supervisors Joyce Boyer, Carl Kietzmann, Joe McClone, and Fred Zaug; Citizen Members Jeff Dyer, Nancy Koeppen, and Ken Van Dyke. Others present: John Francis and Debbie Krogwold.

Review and Approve Agenda: Motion by Zaug, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by McClone, seconded by Koeppen to approve the June 13, 2016 minutes with one correction on the last page in the DERM Transition Plan section to insert a missing word. Motion carried without a negative vote.

Public Comment: Sorensen opened the meeting for public comment. There was none.

Reorganization Update: Francis handed out the draft resolution that is to go to the full County Board regarding the reorganization. The resolution spells out what positions are to change and where they will fall into the pay scales. Discussion ensued to clarify what that means for the impacted departments.

Correspondence: There was none.

Meetings/Conferences Attended: None to report.

Recycling Coordinators Report:

- a. **Education Outreach:** Krogwold handed out the sign-up sheet for the County Fair recycling booth. Fair week runs August 24 - 29.
- b. **Glass Pilot Project Update:** Krogwold reported that the glass pilot program is still ongoing. Faulks Bros. is looking at using glass as a sand-blasting agent. There will be a need for a large quantity of glass. Faulks has contacted Outagamie County for glass that will be mixed with our glass for this pilot. During the interim, glass will be marketed as usual.
- c. **Curbside Contracts:** Krogwold reported that there are two curbside collection contracts for that will terminate at the end of 2016, Town of Union and Town of Weyauwega. Krogwold has contacted both municipalities to inquire what their intentions are, whether to renew or go out for proposals. Typical contract term length is three - 5 years. Waupaca County has a signature line on recycling contracts.

Processing & Transfer Facility:

- a. **Operations:** Francis reported that we are working towards hiring a temporary Den employee to assist during Pat planned absence due to medical issues. Discussed how the proposed Assistant PTF Supervisor position transition will likely happen.
- b. **Scale Replacement:** Francis reported that the initial inspection of the existing concrete for the placement of a new scale came back positive from the engineer. This project will proceed as time permits.
- c. **Restroom Remodel Update:** The work is complete and they are a vast improvement over the old ones.

- d. **2016 Projects and Purchases:** Krogwold reported that she is looking into a grant from the Carton Council to purchase a baler that would enable us to recycle carton material. They are exploring a used machine but will compare prices with a new one as well.
- e. **Concrete Repairs for Runway of Compactor Boxes:** Francis reported that Pat is pursuing this but having little luck getting contractors to do the work as everyone is very booked up right now.

Director Report:

- a. **Calendar:** No report
- b. **Department Activities:** Francis reported that he is focusing on getting the reorganizing done and new people hired.
- c. **Project Updates:** Covered above
- d. **Management Team Update:** Francis reported that the budget packet is out and we should have the worksheets by July 13th. Our updated capital plans and automation requests are due by July 15th. The proposed 2017 budget will be brought to the August meeting for the Solid Waste Management Board approval.

Upcoming Meetings: The next meeting was set for August 8th at 3:30 p.m..

Adjourn: Motion by Koeppen, seconded by Boyer to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:15 p.m.

Submitted by,

John D Francis
Acting Director