

WAUPACA COUNTY SOLID WASTE MANAGEMENT BOARD
Meeting Minutes – February 12th, 2018
Waupaca County Courthouse – Room 1068

Chair Sorensen called the meeting to order at 3:30 p.m. and gave the open meeting statement.

Roll Call: Chair Gene Sorensen; Vice-Chair Fred Zaug; Supervisors Joyce Boyer, Carl Kietzmann; Citizen Members Jeff Dyer, Maryann Snider, Nancy Koeppen and Ken Van Dyke. Others present: Staff Members Debbie Krogwold, Tom Claussen, and John Francis. Supervisor Joe McClone was absent.

Review and Approve Agenda: Motion by Boyer, seconded by Koeppen to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Boyer, seconded by Koeppen to approve the January 8th, 2018 minutes. Motion carried without a negative vote.

Public Comment / Correspondence: Sorensen opened the meeting for public comment. There was none.

Recycling Coordinator Position Update: Francis reported that Taylor Leach will be the new Recycling Coordinator and she starts on Wednesday February 21st. There was discussion about how she will be trained by Krogwold for a month before she retires.

PTF Contracted Employee Wage Review: Francis reported that the contracted employees have not received a raise for several years. It was assumed this was built into the agreement with DEN Services but it is up to the County to set the wage rates. Francis and Claussen explained what the change would be between current rates and a 1% increase for this year. The 1% increase was not budgeted for, but there is room for it due to other labor circumstances. Francis stated that in the future for budgeting, he would try to mirror the raises given to County Employees so there is more equality at the facility.

Motion was made by Zaug, seconded by Koeppen to approve a 1% wage increase for the contracted employees retroactive to January 1st, 2018. Motion carried without a negative vote.

PTF Open-Top Conversion Project Update: A handout showing the budget numbers for the project was explained by Claussen and Francis. Claussen said the engineering work for the new door is underway and he has contracted with Much Construction to move the bracing and install a new garage door. The specifications for the new loader and the hauling contract are in progress so they can be bid out soon. The target for everything to come together is July of 2018.

PTF Supervisor Update: Claussen reported that they had gone over to the WCI building and obtained some equipment including a relatively new vertical baler. The baler will be used primarily for bailing aluminum. There was also a fork lift, some pallet racking, and some smaller equipment that was obtained.

Meetings/Conferences Attended: Francis reported that Supervisor Zaug, Leach, Claussen and himself will be attending the upcoming WIRMC Conference February 28th – March 2nd. Sorensen reported that he notified WCSWMA (Wisconsin Counties Solid Waste Management Association) that he will no longer be serving as a board member, and was told that they would let him know what they intend to do with his seat on the Board.

Recycling Coordinators Report:

- a. **Education Outreach:** Krogwold reported that Home Show is March 8 and 9 this year (Friday and Saturday). A sign-up sheet was passed around for those interested in staffing the booth.

- b. Program Updates:** Krogwold stated that 2017 expense and tonnage reports are coming in from drop-off and curbside programs. She will be working closing with Taylor in the completion of the 2017 final recycling report to the State. Krogwold further stated that she is finishing up the timeline of responsibilities for the recycling coordinator position and is looking forward to working with Taylor in this final month.

Director Report:

- a. Department Activities:** Covered earlier.
- b. Project Updates:** Covered earlier.

Upcoming Meetings: The next meeting was scheduled for March 12th at 3:30pm at the Courthouse.

Adjourn: Motion by Koeppen, seconded by Van Dyke to adjourn. Motion carried without a negative vote.

The meeting adjourned at 4:02 p.m.

Submitted by,

John D Francis
Parks and Solid Waste Director