

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – September 8, 2017**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Boyer, Rohan, Spierings and Zaug. A quorum was established. Others present: Ron Hansen, Diane Meulemans, Jill Lodewegen, Amanda Welch, Brian Haase, John Francis, Carl Kietzmann, Ken Van Dyke, Patricia Timm and Keary Drath.

Review and Approve Agenda. Motion: Supr. Boyer moved and Supr. Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous Meeting Minutes. Motion: Supr. Boyer moved and Supr. Zaug seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. There were two members of the public, Jane Haasch and Kari Esbensen who both spoke in support of Patricia Timm request.

Leased land contracts: Brian Haase, County Conservationist, Land & Water Conservation, John Francis, Director, Parks and Solid Waste, and Diane Meulemans Corporation Counsel gave the committee an overview of current county owned leased land and the differences between contracts and management of said lands. They also informed the committee that the Public Property committee was the proper committee of jurisdiction for all leased county land.

They noted that they, along with Jill Lodewegen, County Clerk, had met to discuss coming up with a consistent policy going forward for the land use, bid process vs. extension of the agriculture leases to the current tenants, selection of tenants/lessees and contract execution and invoicing. Lease samples from other counties were discussed as well as length of lease and bid process. **Motion:** Supr. Zaug moved and Supr. Spierings seconded the motion to make county owned land leases for a 5 year term. The motion carried without a negative vote. It was then determined that the work group of employees would bring a sample draft of a lease to the next meeting and at that time the lease and bid/selection process could be discussed.

The lease for the land located at the Waupaca County Processing & Transfer Facility (PTF) which is currently being leased by Keary Drath, is expiring this December. Concerns regarding land use and natural habitats were brought up by Patricia Timm, a neighboring land owner to the property. A map and letter of recommendation to the Solid Waste Committee (who previously managed the lease contract) from Brian Haase was handed out and are on file with these minutes. Mr. Haase noted that option 3 of the recommendation letter had been recommended to that committee.

Mr. Drath expressed his request to substitute the prairie grass for hay. Supr. Boyer noted that the Solid Waste committee had made a motion at their August 14 meeting to ...”transfer the leasing of the PTF farmland to the Public Property Committee with the Ad Hoc Committee attending the next Public Property meeting to make the recommendation that the LWCC option #3 for dealing with runoff be followed, substituting hay for prairies, and also that the Solid Waste Board strongly recommends the extension of Mr. Drath’s lease with the inclusion of hay in the low area.” Discussion followed regarding the use of hay, grass or prairie grass and extending the lease vs bid for farmers who managed the land in ways that followed the NRCS 590 nutrient management standard vs the highest bidder. **Motion:** Supr. Spierings moved and Supr. Rohan seconded the motion to remove 10 acres from the PTF leased land and plant in prairie grass. Discussion followed regarding Solid Waste Board motion and some loss of rental fees. Motioned carried 3 to 2 with Supr. Boyer and Zaug in the negative.

Maintenance Updates: Ron Hansen, Maintenance Director.

- **Facility Study:** Ron reported that Dimension IV met with about 80% of the Department Heads at face to face meeting to discuss survey. He also noted that about 70 surveys’ came

in from the public, which they felt was a fairly good number. He noted that Dimension IV along with the work study group would be meeting with all of the Department Heads after the Department Heads meeting on September 12.

- **Lakeview Manor Update:** Ron informed the committee that the Request for Proposal for the replacement of the LVM roof was not completed yet and expected to be done the end of September with a meeting with contractors in October.
- **Building and Grounds Update:** Ron stated that the stumps had been ground and the area seeded, that the courthouse windows would be washed this next week, and that the fence line would be worked on as well.

Review next meeting date. The Public Property Committee will meet on Friday October 13, 2017 at 9:00 a.m.

Motion: Supr. Boyer moved and Supr. Zaug seconded to adjourn at 10:20 a.m. Motion carried without a negative vote.

Jill Lodewegen
County Clerk