

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – August 11, 2017**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Boyer, Rohan, Spierings and Zaug. A quorum was established. Others present: Ron Hansen, Diane Meulemans, and Jill Lodewegen.

Review and Approve agenda. Motion: Supr. Rohan moved and Supr. Boyer seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous meeting minutes. Motion: Supr. Boyer moved and Supr. Zaug seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None

Maintenance Updates: Ron Hansen, Maintenance Director.

- **Facility Study:** Ron reported that Dimension IV and the Facilities Work Group has developed and sent out facility space needs study survey. Public survey is on the county website, employees and department heads were emailed there surveys and the county board would receive paper copy surveys by next week.
- **Employee Break Room:** Ron informed the committee that the EAP program bought two new refrigerators that were installed that had ice machine replacing one old refrigerator. The coffee vending machine was removed to allow room. The change allowed for more room for lunches as well as ice which employees were requesting.
- **2018 Budget Review:** Ron presented his 2018 Maintenance Department proposed budget. **Motion:** Supr. Zaug moved and Supr. Spierings seconded the motion to approve the budget subject to further review. Motion carried without a negative vote.
- **Lakeview Manor Update:** Ron informed the committee that quarterly sprinkler inspection on the building would be preformed. Also discussed was roof repair for the building. The committee was informed that if repairs were approved, they would be from the LVM budget. **Motion:** Supr. Spierings moved and Supr. Boyer seconded the motion to go out for Request for Proposal with different warranty options for the replacement of the LVM roof. Motion carried without a negative vote.

Review next meeting date. The Public Property Committee will meet on Friday September 8, 2017 at 9:00 a.m.

Motion: Supr. Boyer moved and Supr. Rohan seconded to adjourn at 9:45 a.m. Motion carried without a negative vote.

Jill Lodewegen
County Clerk