

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – July 14, 2017**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Boyer, Rohan, Spierings and Zaug. A quorum was established. Others present: Ron Hansen, Jesse Wiegert, Patrick Windisch, Diane Meulemans, and Jill Lodewegen.

Review and Approve agenda. Motion: Supr. Spierings moved and Supr. Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous meeting minutes. Motion: Supr. Boyer moved and Supr. Zaug seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None

Lakeview Manor Leased Farmland: Jill noted that Mr. DuWayne Nickel of Nickel Farms LLC stopped in and paid \$19,470 for the past due in 2015 and 2016, and \$14,437.50 for the first payment for 2017. Going forward Chair Johnson asked that she work with Finance Director Heidi Dombrowski on a way to invoice for payment throughout the contract.

Maintenance Updates: Ron Hansen, Maintenance Director.

- **Facility Study:** Ron reported that a Facilities Work Group has been put together to work with Dimension IV on the facility space needs study. He asked if Chair Johnson and Supr. Boyer would like to be part of the group, which they agreed to. He noted that he would let the Department Heads know the meeting topics in advance in case they wanted to attend a meeting that they may have interest in or opinions on. The work group will be meeting for the first time on Thursday July 20 at 9 a.m. with another meeting set up for July 25 with a time to be determined. He also wanted to thank Corp. Counsel Meulemans for all the help she had provided him in the RFP and interview process.
- **New Staff:** Ron introduced Jesse Wiegert and Patrick Windisch. They both told the committee about their past work experiences. Ron express how quickly both have acclimated to their positions and what great additions they have been to his staff.
- **Lakeview Manor Update:** Ron informed the committee that the fire marshal had preformed their annual inspection on the building. He has gotten estimates for cleaning the building as well as roof repair or replacement so that the Lakeview Manor Committee would have them available when needed. A staff member checks on the building at least 3 times a week.
- **Courthouse Grounds:** The parking lot at the Sheriff Department has been cracked sealed by the Highway Department and seal coated and striped by Gee Asphalt. He currently has an inmate working for him doing some weeding and prep work for wood chips to be laid which save staff time and money. He will be working on the split rail fence, noting that he may need to rent a post whole driver. Jill suggested contacting the Highway Department for possible use of their post whole driver which is part of the sign truck equipment. Finally he noted that he has several stumps to be ground and is waiting for the schedule to open up for his contractor.
- **Chiller Update:** Ron handed out a project transaction report now that the chiller project has been completed. Originally \$150,000 was budgeted to replace one chiller. He ended up having the manufacture come in and do an overhaul on both units for a total cost of \$87,253, saving the County \$62,747.

Review next meeting date. The Public Property Committee will meet on August 11, 2017 at 9:00 a.m.

Motion: Supr. Spierings moved and Supr. Zaug seconded to adjourn at 9:40 a.m. Motion carried without a negative vote.

Jill Lodewegen
County Clerk