

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE  
MINUTES – May 12, 2017**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll call.** Chair Johnson, Suprs. Boyer, Rohan, and Zaug. Supr. Spierings was excused. A quorum was established. Others present: Ron Hansen, Diane Meulemans, Jill Lodewegen, Brent Wyland, Amanda Welch, Heidi Dombrowski, Terrie Tews, and Judge Huber

**Review and Approve agenda. Motion:** Supr. Zaug moved and Supr. Boyer seconded the motion to approve the agenda. The motion carried without a negative vote.

**Previous meeting minutes. Motion:** Supr. Rohan moved and Supr. Zaug seconded the motion to approve the previous minutes. The motion carried without a negative vote.

**Public Comment.** None

**Motion:** Supr. Zaug moved and Supr. Boyer seconded the motion to amend the agenda to move item number 7 and 8 after Mr. Hansen gave his Maintenance Update due to Judge Huber being delayed. The motion carried without a negative vote.

**Maintenance Updates:** Ron Hansen, Maintenance Director.

- **RFP Update:** Ron will be giving a tour to all interested contractors for the Facility Study RFP at 10 a.m. today. Any questions that have been asked or are asked during the tour will be written up and posted on the website for all interested parties.
- **Staffing Update.** Tom Claussen was offered the position at the PTF, which leaves an opening in the maintenance department. Interviews will be Friday May 19.
- **Lakeview Manor Update:** A roof inspection was preformed due to a leak and roofer contractors will be contacted. Maintenance staff will do a walk thru of the building about every other day because the building will now fall under Ron's staff to maintain. Building Services will be contacted to perform a final cleaning service. Heidi expressed her gratitude to Ron and his staff for the smooth transition.

**Drug Court Coordinator/Register in Probate Location:** Jude Huber noted with the committee that the drug court coordinator was starting on Monday May 15 and asked permission to set up a temporary office in one of the attorney conference rooms. He anticipated this being about a year in length until the facility study could be completed. **Motion:** Supr. Zaug moved and Supr. Boyer seconded the motion to place the drug court coordinator in an attorney conference room temporarily. Motion carried without a negative vote.

**Review next meeting date.** The Public Property Committee will meet on June 9, 2017 at 9:00 a.m.

**Motion:** Supr. Boyer moved and Supr. Rohan seconded to adjourn in closed session at 9:15 a.m. Motion carried without a negative vote.

Jill Lodewegen  
County Clerk