

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – January 13, 2017**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Rohan, Boyer, and Spierings. Supr. Zaug was excused. A quorum was established. Others present: Ron Hansen, Diane Meulemans, Steve Hart and Jill Lodewegen.

Review and Approve agenda. Motion: Supr. Spierings moved and Supr. Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous meeting minutes. Motion: Supr. Boyer moved and Supr. Spierings seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None.

Facilities Study: Ron Hansen, Maintenance Director and Diane Meulemans, Corporation Counsel continue working on the RFP for the Facilities Study using Marathon Counties 2011 RFP for a guideline. As noted previously, the RFP would include information of the security study that was conducted to potentially address some of those concerns. Once the RFP are complete, the committee can then determine if they will need to amend the amount of money budgeted for the study. Discussion also took place as to if the study would consist of just the courthouse or include sheriff department/jail as well as possibly Lakeview Manor.

Maintenance Updates: Ron Hansen, Maintenance Director.

- **Security Update.** Issues were found with card reader system. May need to update readers if we add more. Also noted that Emergency Management is willing to give training to each department for their individual needs as well as each committee.
- **Chiller Proposal.** Contract signed with Carrier and insulation is scheduled for mid February.

Review next meeting date. The Public Property Committee will meet on February 10, 2017 at 9:00 a.m.

Adjourn. Motion: Supr. Boyer moved and Supr. Rohan seconded the motion to adjourn the meeting at 9:30 a.m. Motion carried without a negative vote.

Jill Lodewegen
County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.