

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – December 9, 2016**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Rohan, Boyer, Spierings and Zaug. A quorum was established. Others present: Ron Hansen, Diane Meulemans and Mary Robbins.

Review and Approve agenda. Motion: Supr. Rohan moved and Supr. Zaug seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous meeting minutes. Motion: Supr. Zaug moved and Supr. Spierings seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None.

Maintenance Updates: Ron Hansen, Maintenance Director.

- **Aging Disability Resource Center.** Ron is working with Leah Klein for building requirements new signage, the ADRC will pay for these upgrades. They require a Family Friendly restroom facility. Ron feels this could be on first floor over by the UWEX area and put a changing table in the room as well.
- **Security Update.** Locks are still being installed. SGTS will be stopping in to look at the areas where a badge reader is a necessity. (Clerk and Zoning offices). They will be removing the shrubs out front of the courthouse, this was started they will finish in the spring. Employee Break Room will hold off putting a car reader on that until after the facility study. 15 total to start with, the employees feel more training would be better than the glass at the front counters and drills.
- **Painting Project.** The District Attorney's office wanting painting done, but the Maintenance Staff does not have the time to complete this task, they will be hiring it done for the big large area and doing some themselves and then when the schedule permits, Maintenance will help with the small office rooms if necessary. They have almost completed the entire second floor.
- **Chiller Proposal.** Two chillers at \$48,900 from Carrier, less expensive than what they originally thought it would be, they can be rebuilt. Carrier is on the State Vendor List. **Motion:** Supr. Rohan moved and Supr. Boyer seconded the motion to approve hiring Carrier.
- **Windows.** Windows will be cleaned next spring.

Review next meeting date. The Public Property Committee will meet on January 13, 2017 at 9:00 a.m.

Adjourn. Motion: Supr. Boyer moved and Supr. Zaug seconded the motion to adjourn the meeting at 9:40 a.m. Motion carried without a negative vote.

Mary A. Robbins
County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.