

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE  
MINUTES – November 4, 2016**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll call.** Chair Johnson, Suprs. Rohan, Boyer—excused, Spierings—excused and Zaug. A quorum was established. Others present: Ron Hansen, Diane Meulemans, Adam Wogsland, Sheriff Hardel and Mary Robbins.

**Review and Approve agenda. Motion:** Supr. Zaug moved and Supr. Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

**Previous meeting minutes. Motion:** Supr. Rohan moved and Supr. Zaug seconded the motion to approve the previous minutes. The motion carried without a negative vote.

**Public Comment.** None.

**Sheriff's Department – Sheriff Hardel and Captain Wogsland.** Handicap Door Entrance on the LEC building. Ron Hansen mentioned that Public Property budget only has \$4,000 + or – in the budget. This could come out of the Jail Improvement Fund. The approximate total for installation from Automatic Entrances of WI, Inc. would be \$6,111.95. The people who use the basement to walk would still be allowed to walk in there but not allowed to use the machines. **Motion:** Supr. Zaug moved and Supr. Rohan seconded the motion to approve going forward with the installation upon approval from Law Enforcement Committee to allow the funds from the Jail Improvement Fund. Motion carried without a negative vote.

Brief discussion on sealing the basement floor. Ron will get some quotes on the sealing of the basement floor and bring back to the next meeting.

**LL42 – Presentations sound, set up etc.** IT and Maintenance would like to purchase a workstation for LL42 so that people do not have to bring their own laptop and not be able to hook up, it would have a wireless mouse and keyboard and would have to be checked out at the County Clerk's front desk. Ron will work with Brent Wyland to get this set up, they do have the money in the IT Budget. Approximately \$800.

**Maintenance Updates:** Ron Hansen, Maintenance Director.

- **Window Cleaning.** This service was dropped in 2009 when budgets were tight and never added back in. Ron would like to have the windows cleaned and it would be able to be funded out of the Janitorial Contract, approximately \$5,000.
- **Security Update.** Locks are still being installed. SGTS will be stopping in to look at the areas where a badge reader is a necessity. (Clerk and Zoning offices). They will be removing the shrubs out front of the courthouse.

**Review next meeting date.** The Public Property Committee will meet on December 9<sup>th</sup> at 9:00 a.m.

**Adjourn. Motion:** Supr. Rohan moved and Supr. Zaug seconded the motion to adjourn the meeting at 9:40 a.m. Motion carried without a negative vote.

Mary A. Robbins  
County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.