

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – April 14, 2016**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Suprs. Boyer-excused, Rohan, Johnson, Spierings, Zaug-arrived at 9:30 a.m. A quorum was established with one member excused. Others present: Ron Hansen and Mary Robbins.

Review and Approve agenda. Motion: Supr. Zaug moved and Supr. Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous meeting minutes. Motion: Supr. Zaug moved and Supr. Spierings seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None.

Maintenance Updates: Ron Hansen, Maintenance Director.

- Handicap Entrance at the Law Enforcement Center. Automatic entrance doors will cost approximately \$4,140.00 plus Bauer Electric's cost, which should be under \$500.00. **Motion:** Supr. Zaug moved and Supr. Spierings seconded the motion to approve the installation, however, the funding will need to be used from the Jail Improvement Funds, the property budget has not budgeted for this expense. The motion carried without a negative vote.
- Ron showed the committee an outlined plan of the area projects. – DHHS 2nd Floor Improvements. They are planning to build in shelving units instead of having file cabinets in the hallway; it will be an enclosed storage space. **Motion:** Supr. Zaug moved and Supr. Rohan seconded the motion to approve the built-in storage space. Motion carried without a negative vote.
- Crisis Reality Training will be doing a walkthrough of the courthouse on May 3rd and security training on May 4th and then on May 5th exclusively for the Courts.
- Intercom and Paging. Discussion on which budget should be responsible for the installation and upgrade of the Intercoms and new paging system. The committee feels this is something that could be done now from the security budget and once it is installed maintenance department will have to budget for maintaining the systems. Ron said an early estimate would be approximately \$25,000.
- Aramark Contract was signed for a 5 year contract. Ron will have Corporation Counsel review the contract because the prices have been steadily increasing.

Adjourn. Motion: Supr. Rohan moved and Supr. Spierings seconded the motion to adjourn the meeting at 9:35 a.m. Motion carried without a negative vote.

Mary Robbins
County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.