

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE**  
**MINUTES – April 12, 2012**

Chair Lloyd Mares called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll call.** Chr. Mares, Suprs. Flink, Boyer-excused, Morgan, and Johnson, all present. Others present: Leighton Trice, Mary Robbins.

**Review and Approve agenda. Motion:** Supr. Johnson moved and Supr. Flink seconded the motion to approve the revised agenda. The motion carried without a negative vote.

**Review and Approve minutes. Motion:** Supr. Flink moved and Supr. Johnson seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

**Veteran's Service Office – Cindy Roloff.** Cindy shared with the committee that they have a security issue in their office and would like an "escape route" by putting a door through the wall into the hallway. Leighton discussed the options with the committee. They spoke about building the counter up and putting protective glass, the office staff doesn't want to pursue that route and it would be more expensive. **Motion:** Supr. Johnson moved and Supr. Flink seconded the motion to approve putting a doorway into the hallway. The motion carried without a negative vote. The funds will be taken from the Public Property budget.

**VoIP Update – Chris Dalhoe and Brent Wyland.** Chris explained the process and where they are at with the Voice Over IP system. They were given a copy of the bids and they explained that the successful bid was awarded to Camera Corner-Shortel company for \$160,796.00 with an annual maintenance fee of \$7,865.00. They will be coming to County Board on Wednesday to give a brief presentation. The money for this project is from the Capital Improvement Projects Fund.

**Maintenance Updates – Leighton Trice.** Leighton explained that he will be meeting with Identocard at 10:00 a.m. to speak about updating our card reading system. An upgrade may be needed, but he would like to check is options first and he would bid this out if necessary.

LiteTouch: This is for the lighting switches in the county board and Rm. 1037, they need to be upgraded. He will talk more at next month's meeting. Also, for next month he will put on the agenda to discuss the roofing projects.

Next meeting will be May 10, 2012. Everyone thanked Jim Flink for his years of service on this committee and wished him well.

**Adjourn. Motion:** Supr. Flink moved and Supr. Johnson seconded the motion to adjourn the meeting at 9:50 a.m. Meeting is adjourned.

Mary Robbins, County Clerk