

**WAUPACA COUNTY PUBLIC PROPERTY COMMITTEE
MINUTES – February 9, 2018**

Chr. Johnson called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll call. Chair Johnson, Suprs. Boyer, Spierings and Zaug. Supr. Rohan was excused. A quorum was established. Others present: Ron Hansen, Jill Lodewegen, Diane Meulemans, Brian Haase, Ryan Brown, Mark Sether, Chuck Price, Jesse Cuff, Ryan Brown, Amanda Welch and Renae Conery.

Review and Approve Agenda. Motion: Supr. Zaug moved and Supr. Boyer seconded the motion to approve the agenda. The motion carried without a negative vote.

Previous Meeting Minutes. Motion: Supr. Boyer moved and Supr. Spierings seconded the motion to approve the previous minutes. The motion carried without a negative vote.

Public Comment. None

Lakeview Manor Building: JD Manville of First Weber updated the committee regarding his work on selling the property. He made suggestions regarding possible lease advantages and how that may help the sale of the building depending on the terms. Once information becomes available for possible lease, weather thru the Veteran Affairs or others, then Public Property and Finance Committees would hold a joint meeting.

Maintenance Updates:

Jim Gersich from Dimension IV joined the meeting by phone and reviewed a preliminary design and cost estimate sheet that Ron provided the committee regarding the Urgent Needs project. Mr. Gersich reported additional projects to the Scope of Work, specifically the entire roof replacement. The interior repairs were exceeding projected cost; however, the exterior work repairs are anticipated to be completed at a budget savings. With the contingency, the current Scope of Work estimate came in at \$1,820,000 which was \$5,000 less than originally planned. **Motion:** Supr. Boyer moved and Supr. Zaug seconded the motion to approve the estimated cost as presented and give permission to process to the next phase of the project. Motion carried without a negative vote.

Ron noted that he had contacted two additional vendors to provide quotes for the Planning & Zoning projects which was approved at the last Public Property meeting, but no change will be made.

Town of Caledonia In-Rem Property Lease: Treasurer Sether and Planning and Zoning director Brown noted with the committee that the County will be applying for a conditional use permit (CUP) for the property to allow for future ag activities. The employees who have been working together address the specific use of this property met and suggested that because of the conditions that will be placed on whomever leases the land while it is for sale, the current ag land lease does not really apply. **Motion:** Supr. Boyer rescinded her motion to use the public process for ag land lease and still list property for sale which was made at the January meeting. No member opposed that motion. Once the CUP process is completed, the work group was directed to bring what they thought the best lease option would be for this property while it is for sale.

Waupaca County Industries: Department of Health and Human Services Director Price as well as Renae Conery, Purchasing Asset Manager gave the committee an overview of the sales of the equipment and assets and the status of additional items that other County Departments were interested in. Mr. Price informed the committee that the maintenance employee will continue on until all aspects of the sale are completed. If work at WCI slows down to less than full time, he will then work with maintenance to help them with other projects. Mr. Price asked about the sale of the building. **Motion:** Supr. Zaug moved and Supr. Boyer seconded the motion to list the property with First Weber who had done an initial market study of the building to estimate the value. Motion carried without a negative vote.

Ag Land Lease: Because of the conditions of the ag land lease, a release statement is being added to it that states "By signing the contract, the landowner agrees to disclose all information related to any Federal Farm Service Agency crop records and to authorize the county to access files related to these records in accordance with the provisions of 16 U.S.C. 3844(b) (2) (D) (i). " Diane noted with the committee that if the document contains leased land, the property owner (landlord) names would be redacted in the copy held by the County Clerk, however Brian in Land and Water has permission to use the information.

Next Public Property meeting will be held Friday March 9 at 9 a.m.

Motion: Supr. Spierings moved and Supr. Zaug seconded the motion to adjourn at 10:30 a.m. Motion carried without a negative vote.

Jill Lodewegen
County Clerk