

**WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING  
MINUTES –May 18, 2017**

**ON-SITE INSPECTIONS:** The Committee made on-site inspections starting at 8:30 a.m. on the Daniel S. & Effie Troyer property, Town of Wyoming and the Larry Jensen property, Town of Farmington.

Chm. Penney called the meeting to order at: 10:02 a.m. with the following members present: J. Penney, D. Kussmann, T. Murphy, W. Wilfuer, T. Murphy and D. Federwitz, all present.

D. Kussmann moved and D. Federwitz seconded the motion to approve the agenda as presented. The motion was carried.

D. Federwitz moved and W. Wilfuer seconded the motion to approve the minutes from the March 9, 2017 meeting. The motion was carried.

Public Comment: There was none.

**PUBLIC HEARINGS:**

The first public hearing was called to order at 10:06 a.m. by Chm. Penney. Roll call was taken with the following members present: J. Penney, D. Kussmann, W. Wilfuer, T. Murphy and D. Federwitz, all present. Deb Giuffre read the names of persons notified of the hearing for **Daniel S. & Effie Troyer:** Located in part of the SE ¼ of the NW ¼ of Sec. 24, Town of Wyoming, lying along County Highway G, Fire Number N10747, Waupaca County, Wisconsin; for a Petition for Zoning Map Amendment from a PVRF (Private Recreation and Forestry) District to an AWT (Agriculture and Woodland Transition) District on approximately 23 acres to acquire additional development rights for possible single family development. The Committee, Ryan Brown, Planning & Zoning Director, and Jean Gliniecki, Zoning Administrator, made an on-site inspection of the property. Vice-Chm. Kussmann read the general procedure and Chm. Penney declared it a legal hearing.

**Chairman Penney** said the applicant would not be attending the public hearing.

**Jean Gliniecki, Zoning Administrator,** explained the proposal.

**Diane Meulemans, Corporation Counsel,** suggested due to non-applicant participation the hearing not be acted upon.

D. Kussmann moved and W. Wilfuer seconded the motion to **CONTINUE** the application for Petition for Zoning Map Amendment due to the following: no one being present at the public hearing to testify on behalf of the request as stated above. The Planning & Zoning Committee will continue the public hearing at their next regularly scheduled meeting on **Thursday, June 22, 2017.**

## **WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING MINUTES – MAY 18, 2017**

The second public hearing was called to order at 10:11 a.m. by Chm. Penney. Roll call was taken with the following members present: J. Penney, D. Kussmann, W. Wilfuer, T. Murphy and D. Federwitz, all present. Deb Giuffre read the names of persons notified of the hearing for **Larry Jensen**: Located in part of the NW ¼ of the SE ¼ of Sec. 15, Town of Farmington, lying along River Drive, Waupaca County, Wisconsin; for a Conditional Use Permit application for the placement of a recreational vehicle intended for temporary living purposes in excess of 30 days in an AWT (Agriculture and Woodland Transition) District on approximately 14.91 acres. The Committee, Ryan Brown, Planning & Zoning Director, and Jean Gliniecki, Zoning Administrator, made an on-site inspection of the property. Vice-Chm. Kussmann read the general procedure and Chm. Penney declared it a legal hearing.

**Chuck Hansen was sworn in to testify.** Mr. Hansen said he is the representative and the applicant would like to put a camper on the property for hunting. Mr. Hansen said they do have a service contract for a portable sanitary unit.

**Jean Gliniecki, Zoning Administrator**, explained that the service contract for the portable toilet is not through a licensed pumper and that will need to be updated.

Chm. Penney called three times for any testimony in favor to the application. There was none

Chm. Penney called three times for any testimony in opposition to the application. There was none.

**Deb Giuffre** read one (1) from the Town of Farmington recommending approval of the application.

**Jean Gliniecki, Zoning Administrator**, said the Planning & Zoning Office recommends with conditions and a new service contract for the portable sanitary system.

D. Federwitz moved and W. Wilfuer seconded the motion to **GRANT** the application for Conditional Use Permit application due to the following: The Town of Farmington Planning Commission and the Town Board of Farmington have both approved this request and it is consistent with the Town Comprehensive Plan. The following conditions **MUST** be met: The recreational vehicle must have a code complying sanitary system. (The existing Portable Toilet Servicing Contract is not valid and a new form with the signature from a licensed pumper will need to be filed with the Planning & Zoning Office.) The applicant will need to obtain a fire number on the property. Roll call vote was taken: J. Penney—yes; D. Kussmann—yes; W. Wilfuer—yes and D. Federwitz—yes unanimous vote to grant the permit. D. Kussmann moved and W. Wilfuer seconded the motion to close the hearing at 10:20 a.m. The motion was carried.

### **DISCUSSION AND POSSIBLE ACTION:**

- Junk violation issues on the Rekoske property, Town of Little Wolf, possible solutions were discussed.
- Planning & Zoning training opportunities, June 6, 2017 Workshop for Local Planning and Zoning Officials at Manawa City Hall and June 8, 2017 Training Workshop on Planning and Zoning Processes at Waupaca Courthouse.
- Schedule upcoming meetings

**WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING MINUTES –  
MAY 18, 2017**

The next Planning and Zoning Committee meeting has been scheduled for June 8, 2017.

-----

D. Kussmann moved and W. Wilfuer seconded the motion to adjourn the meeting at 11:02 a.m. The motion was carried.

Debra L. Giuffre  
Recording Secretary

cc: County Clerk