

**WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING  
MINUTES – APRIL 7, 2016**

**ON-SITE INSPECTION:** The Committee made an on-site inspection starting at 8:00 a.m. on the Quantum Dairy LLC property, Town of Weyauwega.

Chm. Penney called the meeting to order at: 9:00 a.m. with the following members present: J. Penney, D. Kussmann, T. Murphy, W. Wilfuer and D. Federwitz, all present.

W. Wilfuer moved and T. Murphy seconded the motion to approve the agenda as presented. The motion was carried.

D. Federwitz moved and D. Kussmann seconded the motion to approve the minutes from the February 18, 2016 meeting. The motion was carried.

Public Comment: There was none.

- Receive petitions three (3) for amendment to zoning ordinance and set public hearing (May 5, 2016)
- Consider motion to authorize outside counsel to recommend rules related to public hearings on the three (3) petitions. D. Kussmann moved and D. Federwitz seconded the motion to authorize outside counsel and set the public hearing for May 5, 2016. The motion was carried.

**PUBLIC HEARINGS:**

The first public hearing was called to order at 9:04 a.m. by Chm. Penney. Roll call was taken with the following members present: J. Penney, D. Kussmann, T. Murphy, W. Wilfuer and D. Federwitz, all present. Deb Giuffre read the names of persons notified of the hearing for **Quantum Dairy LLC:** Located in Sec. 17, Town of Weyauwega, lying along Buchholtz Road, on approximately 77 acres, Fire Number N1602 and N1560, Waupaca County, Wisconsin; for a Petition for Zoning Map Amendment from an AWT (Agriculture and Woodland Transition) District to an AR (Agriculture Retention) District to make these two parcels the same zoning district as two adjoining parcels for the purpose of combining all four parcels. The Committee, Ryan Brown, Planning & Zoning Director, and Jean Gliniecki, Zoning Administrator, made an on-site inspection of the property. Vice-Chm. Kussmann read the general procedure and Chm. Penney declared it a legal hearing.

**Kurt Duxbury was sworn in to testify.** Mr. Duxbury is representing Quantum Dairy LLC. Mr. Duxbury gave a history of the dairy farm. The proposed addition to an agricultural accessory structure encroaches over a property line. So it requires a Petition for Zoning Map Amendment to make the parcels the same zoning district so that the parcels can be combined, therefore, eliminating the property line in between the parcels.

Chm. Penney called three times for any testimony in favor to the application. There was none.

Chm. Penney called three times for any testimony in opposition to the application. There was none.

**WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING MINUTES –  
APRIL 7, 2016**

**Deb Giuffre** read two (2) letters from the Town of Weyauwega recommending approval of the application.

**Jean Gliniecki, Zoning Administrator**, said the Planning & Zoning Office recommends approval of the zone change so that all the parcels are zoned the same and they can be combined. The final approval will be from the Waupaca County Board at their next meeting on April 20, 2016. There will also need to be a new Deed recorded in order to make the combination of parcels legal.

D. Federwitz moved and W. Wilfuer seconded the motion to **GRANT** the application for Petition for Zoning Map Amendment due to the following: The Town Board of Weyauwega has approved this request and it is consistent with the Town’s Comprehensive Plan. Roll call vote was taken: J. Penney—yes; D. Kussmann—yes; W. Wilfuer—yes; D. Federwitz—yes and T. Murphy—yes, unanimous vote to grant the zone change. T. Murphy moved and W. Wilfuer seconded the motion to close the hearing at 9:21 a.m. The motion was carried.

-----

The second public hearing was called to order at 9:22 a.m. by Chm. Penney. Roll call was taken with the following members present: J. Penney, D. Kussmann, T. Murphy, W. Wilfuer and D. Federwitz, all present. Deb Giuffre read the names of persons notified of the hearing for the **Selected Revisions to the Waupaca County Sanitary Ordinance, Chapter 35; and the Waupaca County Subdivision Ordinance, Chapter 37**. Vice-Chm. Kussmann read the general procedure and Chm. Penney declared it a legal hearing.

**Waupaca County Sanitary Ordinance, Chapter 35:**

**Lara Pagel, Planning & Zoning POWTS Inspector** went through and discussed the revisions to the Waupaca County Sanitary Ordinance.

D. Kussmann moved and D. Federwitz seconded the motion to **APPROVE** the selected revisions to the Waupaca County Sanitary Ordinance, Chapter 35; and recommend it to the Waupaca County Board for their approval at their April 20, 2016 meeting. Roll call vote was taken: J. Penney—yes; D. Kussmann—yes; W. Wilfuer—yes and D. Federwitz—yes, unanimous vote to approve the revisions. The motion was carried.

**Waupaca County Subdivision Ordinance, Chapter 37:**

**Ryan Brown, Planning & Zoning Director** went through and discussed the revisions to the Waupaca County Subdivision Ordinance.

**Deb Giuffre** read one (1) letter from Waupaca Land Surveying with a comment regarding the County Treasurer signature block.

**WAUPACA COUNTY PLANNING & ZONING COMMITTEE MEETING MINUTES –  
APRIL 7, 2016**

D. Federwitz moved and T. Murphy seconded the motion to **APPROVE** the selected revisions to the Waupaca County Subdivision Ordinance, Chapter 37; and recommend it to the Waupaca County Board for their approval at their April 20, 2016 meeting. Roll call vote was taken: J. Penney—yes; D. Kussmann—yes; W. Wilfuer—yes and D. Federwitz—yes, unanimous vote to approve the revisions. T. Murphy moved and W. Wilfuer seconded the motion to close the hearing at 9:37 a.m. The motion was carried.

**UPDATE:** Director’s Report

- Reorganization of the Zoning Administrator’s duties

The next Planning and Zoning Committee meeting has been scheduled for April 21, 2016.

-----

D. Kussmann moved and D. Federwitz seconded the motion to adjourn the meeting at 9:54 a.m. The motion was carried.

Debra L. Giuffre  
Recording Secretary

cc: County Clerk