

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – September 5th, 2017
Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Gene Sorensen; Supervisors Dona Gabert, Lee Much, and Fred Zaug. Others present: Ann Casamassa and John Francis. Lee Much was excused.

Review and Approve Agenda: Motion by Much, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Gabert, seconded by Sorensen to approve the August 22nd, 2017 minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment, there was no one present. Francis handed out a list of concerns from residents near the proposed park in the Red Mill area. There was discussion and it was noted that the County has nothing to do with this proposed park, the group that is fundraising for it presented their ideas to the Park Committee at the August meeting. No motion was made to support or not support the group's plans to purchase the park at that meeting.

Wolf River Preservation Association – Buoy maintenance on the Wolf River: Francis reported that he called Mr. Fleese on this issue to see if they were coming to present at the meeting. He was told that the group was exploring other options for this work, indicating that Rawhide may be interested in performing the task. Motion by Zaug, seconded by Much to permanently table this issue. Motion carried without a negative vote.

Keller Lake Dam Failure Analysis – Bid Results: Francis reported on the results of the bid opening and had no reason not to go with the low bid as they have performed several successful DFAs in the past. He also explained the reasoning for including the Emergency Action Plan (EAP) in the bid request.

Company	Location	DFA Cost	EAP Cost	Total for Both
Robert E. Lee & Associates, Inc.	Hobart, WI	\$9,950.00	\$2,250.00	\$12,200.00
Omni Associates, Inc.	Appleton, WI	\$13,000.00	\$2,500.00	\$15,500.00
Ayres Associates	Eau Claire, WI	\$14,200.00	\$1,800.00	\$16,000.00

Motion was made by Sorensen, seconded by Gabert to award the bid to Robert E. Lee & Associates to complete both the DFA and the EAP for a total cost of \$12,200.00. Motion carried without a negative vote.

Fairgrounds Storage Building Floor Issues: There was much discussion on the issue of if the floor should be fixed and how much it would cost to do so. There was also discussion on how there came to be a use for the building beyond storage. Many ideas were suggested including doing nothing, grinding and sealing with epoxy, only fixing a portion of the floor, doing repairs in-house, fixing up a small area of the building for a heated work area, and adding on to the building a heated work area.

It was determined that the Parks staff should come up with a few options including costs and present them at the next Park meeting.

Proposed Park near the Red Mill (Dayton Township) – Update: This was discussed during the public correspondence portion above. It was determined that if the group approaches the Committee again regarding this project, it should be done under public comment.

New Dog Park Update: Francis reported that the presentation that was scheduled for the September County Board Meeting has been pushed back again. The group was not sure when it would be ready to present anything. Francis said he talked with the County Clerk and the soonest it could be added to a County Board Meeting would be in November at this point. There was discussion about who would be responsible for what if there were an agreement between the County and the Dog Park Group. A draft lease agreement was given to the group to use as a starting point but they have not had the time to go over it as of yet.

Director Report

- **Department Activities:** Francis reported that there were no large problems with the Fair this year. Casamassa reported on the various changes the Fair did this year and how they could proceed in future years. There was some discussion on future fair needs regarding electrical and space needs and how we should address them. Francis handed out a letter from the Fair Manager requesting assistance with the Junior Fair expenses. Motion was made by Sorensen, seconded by Zaug to pay the \$15,000.00 budgeted for Junior Fair expenses to the Waupaca County Fair Board. Motion carried without a negative vote.

Upcoming Meetings: The next Meeting was set for 9:00 am Tuesday October 3rd, 2017 at the Waupaca County Courthouse.

The November meeting was re-scheduled for 8am October 31st prior to the County Board Meeting.

Adjourn: Motion was made by Zaug, seconded by Sorensen to adjourn. Motion carried without a negative vote.

The meeting adjourned at 10:35 a.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director