

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – July 6th, 2017
Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Gene Sorensen; Supervisors Dona Gabert, Lee Much, and Fred Zaug. Others present: Jeremy Schroeder, Dewey Stelzner, Rich Luedke and John Francis.

Review and Approve Agenda: Motion by Much, seconded by Gabert to amend the agenda so that Item 10b is brought up to above item 5 and approve the amended agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Sorensen, seconded by Zaug to approve the June 27th, 2017 minutes. Motion carried without a negative vote.

Grandstands Pavilion Building Update: Francis explained where the building was in the process, they are still waiting on the State to approve the revised plans, the building is to be delivered the second week of July. There was a discussion on what would be a realistic timeframe to have a usable building there. Schroeder, the Waupaca County Fair Manager, expressed the Fair Board's concern that there would be no building to use during fair. There were several possible "plan B" options discussed including using the new storage building and possibly bringing in a large tent. The Fair Board requested that the County assist with the cost of obtaining a tent for the Fair, this was denied by the Park Committee. The Park Committee again offered the use of the new storage building and a discussion was had on how that could be of use. Francis is to work with Schroeder to see about putting in another gate to serve as access to the newly rented parking area to the Southeast. They will also work together to straighten out the camping situation.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was none.

Keller Dam Break Analysis: Francis reported that the funding was obtained through the contingency fund and that he was given the go-ahead to put the project out to bid. There was discussion on what the study actually accomplishes, the state of repair of the dam, and a possible future project to replace the bridge. It was suggested that Francis have the Highway Department bridge people inspect the bridge to determine its condition.

Goat Barn Roof and Addition Project: Francis reported that there were only two bids for the roofing project due to the short timeframe in which the work must be completed.

Company	Location	Project Cost
FineLee Finished Carpentry	Manawa, WI	\$11,400.00
JRT Top Notch Roofs	Saukville, WI	\$19,386.00

Motion was made by Much, seconded by Gabert to award the project to FineLee Finished Carpentry for a cost of \$11,400.00. Motion carried without a negative vote.

White Lake Boat Launch Project Update: Francis reported that work is to start on July 10th and should take about a week to complete. There was discussion about a new dock for the site, Francis said that if there was enough money left upon ramp completion they would purchase a new dock to be installed next year.

Capital Improvement Plan Projects: Francis reviewed the list of capital projects for the next ten years and briefly explained most of them. There was much discussion about the various projects and a few were added. Francis stated that he wanted to lock down the 2018 items for sure for the budget process coming in July.

Director Report

- **Department Activities:** Francis reported on various upcoming fairgrounds events. There was discussion about the fees that will be charged for the new Pavilion building. These will be addressed at a later date. He also mentioned there will be a meeting regarding the Hog/Sheep Barn extension project at the Fairgrounds at 5:45 on July 13th.
- **2017 Project & Purchase Update:**
 - **Grandstands Pavilion:** This was covered earlier to allow visitors to leave early.
 - **Storage Building:** Francis reported on the various issues with the building regarding a state-approved plan and the concrete work. These will be addressed before the contractor is paid for the building.

Upcoming Meetings:

The next regular Committee Meeting was set for 9:00 am Tuesday August 8th, 2017 at the Waupaca County Courthouse.

Adjourn: Motion was made by Zaug, seconded by Gabert to adjourn. Motion carried without a negative vote.

The meeting adjourned at 10:30 p.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director