

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – June 13th, 2017
Waupaca County Courthouse

Chair McClone called the meeting to order at 10:30 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Gene Sorensen; Supervisors Dona Gabert and Fred Zaug. Others present: Wayne Much and John Francis.

Review and Approve Agenda: Motion by Sorensen, seconded by Zaug to amend the agenda so that Item 11b is brought up to above item 6 and approve the amended agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Gabert, seconded by Zaug to approve the May 2nd, 2017 minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was none.

Grandstands Pavilion Update: Wayne Much discussed the various changes that have taken place with the plans for building. He will be sending in the revised plans to the State for review soon and hopes for a quick response. The building is due to be delivered the first week of July and it should take about 3 weeks to have the shell all put together then they will continue to trim out the inside. The Committee agreed that if there was anything they could do to speed up the process, Wayne Much should let them know.

Potential Dog Park Update: Francis reported that he met with the Toto group and the Corporation Council to discuss issues related to the new dog park and what role each party would play in a potential lease agreement to operate the park. The County would empty the waste containers, collect fees (County keeps the money), enforce the rules and payments, and provide insurance for the park. The group would do all the maintenance of the park, continue to raise funds, and provide the needed supplies to operate the park. The group is going to get back to the County with the conditions they would like in the lease agreement. They are scheduled to talk at the August County Board Meeting.

Keller Dam Break Analysis: Francis reported on the reasons the analysis needed to be completed and on the timeframe of the project. The resolution would allow the County to use contingency funds to pay to have the analysis completed by an engineering firm. The resolution will have to go through Finance Committee and the whole County Board. Motion was made by Zaug, seconded by Gabert to recommend the approval of resolution #10 to the Finance Committee and the County Board. Motion passed without a negative vote.

Goat Barn Roof and Addition Project: Francis reported that due to a delay on getting plans, the County is going to go forward with the roofing project without the proposed addition. He would like to put it out to bid and have them due at the July 5th Park Committee Meeting. Motion was made by Sorensen, seconded by Gabert to put the project out to bid. Motion carried without a negative vote.

Hog/Sheep Barn Addition Project: Francis reported on what the addition would be used for and gave a cost estimate that was discussed at a meeting with the parties interested in this addition. The estimated cost for the project is \$80,000. Francis reported that the Market Animal group has \$10,000 they could put towards this project now and could possibly raise up to about \$20,000. There was discussion on how much the building would be used, what an acceptable level of matching funds would be, what the County has funded in the past for buildings and more. There was also talk about

if there were other options that could be explored to serve the user needs at a lesser price, such as renting a large tent for the show ring during fair. There was discussion that with the limited resources the County has, the Committee was not comfortable committing money to this project at this time.

Capital Improvement Plan Projects: Francis handed out a draft version of the 10 year capital plan for the Parks and Fairgrounds. Many of the potential projects were discussed and the process for submitting them for inclusion in the County Capital Improvement plan was discussed. Some project dates were moved around and some removed. Upon lengthy discussion it was decided that the Committee should meet again soon and visit some of the proposed projects. A tour of several areas was set up for June 27, 2017 departing from the Courthouse at 8:00 am.

Director Report

- a. **Department Activities:** Francis reported on the request to stock Keller Lake with trout, the DNR fisheries people are going to see if the lake would make a good stocking site and get back to us. He also reported that the Pipes and Stripes car show went well again and they signed up for next year already. Rapids Ford is going to be holding a special car sales event at the Fairgrounds in July, there should be a lot of advertisements for that soon.
- b. **2017 Project & Purchase Update:**
 - **Grandstands Pavilion:** This was mostly covered earlier with Wayne Much's presentation. Francis had a sample of the chairs he wanted to purchase for the pavilion, everyone tried it out and it was decided that we could go ahead and purchase them.
 - **Gills Seawall:** Francis reported that he was told the landscaping company had finished up the seeding on Monday the 12th. This should complete that project. Once the grass is established, it will be reconsidered if small shelter buildings will be placed back on site.
- c. **Storage Building:** Francis reported that the new building was mostly complete, it just needs the concrete refinished and doors installed.

Upcoming Meetings:

A tour of some sites with the major topic of discussion to be Capital Improvement Projects was set for 8:00 am on June 27, 2017. We are to meet at the Courthouse then travel by van to the sites.

The next regular Committee Meeting was tentatively set for 9:00 am Wednesday July 5th, 2017 at the Waupaca County Courthouse.

Adjourn: Motion was made by Zaug, seconded by Sorensen to adjourn. Motion carried without a negative vote.

The meeting adjourned at 12:30 p.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director