

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – January 25th, 2017
Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Gene Sorensen; Supervisors Lee Much, Dona Gabert and Fred Zaug. Others present: John Francis.

Review and Approve Agenda: Motion by Zaug, seconded by Much to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Gabert, seconded by Zaug to approve the December 7th minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was none.

Grandstands Pavilion: Francis reported that he had been working with a builder to come up with a bid specification that will keep the cost of the building down to an affordable amount. He discussed the various changes that are to be made that will keep cost down, yet still result in a usable building. He also discussed the various bond projects the Parks Department is involved with and how some of the left over funds from those projects could be applied toward the Grandstands Pavilion project. Dates were set for a bid opening and the next Park Committee meeting for a possible award date.

Camping Possibilities Update: Francis reported that he had been working with the Assistant Corporation Council to go over any potential legal issues with camping at Camp Vic-To-Rae. There are a couple issues that will be addressed regarding deed restrictions and the definition of green space. There was a discussion on what could be done with the site without being a bad neighbor and how a plan needs to be made soon so maintenance issues can be addressed. The Committee directed Francis to continue clearing up any legal issue possible and to bring the issue back to Committee for further discussion when that is complete.

Wisconsin Waterways Commission Grants: Francis reported that he presented three projects at the Commission's meeting in Fitchburg on January 10th. All three projects were funded with a 50% matching grant, the County match funds come from the Capital Improvement Program.

Project	Total Project Cost	Grant Money (RBF)
White Lake Boat Launch	\$45,000	\$22,500
Shaw's Landing Restroom	\$36,000	\$18,000
Little Wolf Boat Launch Restroom	\$35,000	\$17,500
	Total	\$58,000

ATC Funding Update: See attached spreadsheet. Francis reported on the results of the ATC Grant Committee. The Crystal River Property is to receive some of the unused funds from these grants to help develop the site.

County Conservation Grants Update: Francis reported on the various grant projects in this program and how he is working with the State to re-allocate some of these leftover funds toward the development of the Crystal River Property.

Capital Improvement 2017 Boat Launch Projects: Francis reported that there were three boat launches on the list for CIP funding for 2017 and only one of them was funded. The three launches in question were North Lake, Kinney Lake, and the Big Falls pond. Francis reported on the launches and suggested that North Lake would likely be the best choice. He also reported that a grant will have to be applied for to match the capital money and a fee will have to be charged for use of the new launch. There was discussion then there was a motion by Sorensen, seconded by Gabert to fund the North Lake Boat Launch Upgrade with capital funds for 2017. The motion carried without a negative vote.

Director Report

- a. Department Activities:** Francis reported that there will be a meeting of stakeholders of the Hog/Sheep Barn at the Fairgrounds on February 3rd to discuss needs for the building and possible expansion in the future. He also reported that the safety group is meeting to develop County-Wide policies and training for various issue such as Haz-Com and Blood Borne Pathogens.
- b. 2016 Project & Purchase Update:** Projects were discussed during a review of the various bond and capital projects.
- c. New Park Caretaker Position Update:** Francis reported that he is working with HR to have the position advertized in February for March interviews with the intent of having someone hired by around April 1st.

Upcoming Meetings: A bid opening meeting with Vice-Chair Sorensen and Parks staff was set for 9am February 23rd, 2017.

The next Committee Meeting was set for 9am February 27th at the Waupaca County Courthouse.

Adjourn: Motion by Much, seconded by Gabert to adjourn. Motion carried without a negative vote.

The meeting adjourned at 11:00 a.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director