

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – October 12th, 2016
Waupaca County Courthouse

Chair McClone called the meeting to order at 8:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Vice-Chair Fred Zaug; Supervisors Lee Much, Dona Gabert, and Gene Sorensen. Others present: John Francis, Tony and Lorraine Van Kampen.

Review and Approve Agenda: Motion by Much, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Sorensen, seconded by Gabert to approve the September 7th and September 29th minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was none.

Camp Vic-To-Rae: Van Kampens and other neighbors to comment on possible expansion of camping opportunities: The Van Kampens explained the history of their dealings with the Camp and the County on various issues including the access. They talked about some of the issues that have happened throughout the years with camp users and the general public. They expressed that they are OK with the way the camp is currently being run but are very against opening the Camp for general day use or open camping. Their main concerns are with privacy and safety. It was brought up that there were no speed bumps or speed limit signs on the access drive. Francis will look into getting some signs up soon. The Van Kampens provided a copy of the Memorandum of Understanding that was signed as part of the process to purchase land for the 2-way access road. The Parks Committee will review that agreement and all others to determine how to proceed with the management of the camp.

Review of current restrictions and MOUs regarding Camp Vic-To-Rae: The documents that were gathered from the file were discussed and it will be reviewed more in-depth when the documents from the Van Kampens are reviewed.

Grandstands Pavilion: Francis reported on the results of the bid opening stating that all the bids were over our budget significantly. He reported he had worked with some of the bidders to determine where the extra expense was coming from, this was discussed with the group. Francis suggested that they could work with the low bidder to change a few options that would lower the price some. This was discussed and the consensus was that the project should start over with a full state approved plan. Motion was made by Zaug, seconded by Sorensen to have a full design done then put the project out to bid after January 1st, 2017. Motion carried without a negative vote.

Resolution for Shaw's Landing restroom: Francis explained the reason for this project and what is currently on the site. The resolution is required to be able to apply for grant funding for this project. Motion was made by Gabert, seconded by Sorensen to approve the resolution. Motion carried without a negative vote.

Fairgrounds Update:

- a. **Storage Update:** Francis reported that storage was underway and going well. He also reported that they do the water shut-down and winter preparations during this time as well. It was stated that the department should have a standard operating procedure written down for this so that new people could step in and be functional if something were to happen.

- b. Roofing Projects:** Francis reported that the Commercial Building roof will be started soon and that they are still working with the Goat Project to determine the final plans for that barn then that roof can be bid out. The funding for these projects expires at the end of 2017.
- c. Fair Manager Report:** Francis arranged to get this report done before the October 25th County Board meeting.

Director Report

- a. Department Activities:** Skipped report due to time constraints.
- b. New Park Caretaker Position:** Francis reported that the 2nd Park Caretaker position will be part of the HR resolution that is to go in front of the Finance Committee directly after this meeting. Attendance was encouraged.
- c. 2016 Project & Purchase Update:** Skipped report due to time constraints.

Upcoming Meetings: The next Committee Meeting was set for 8:00 a.m. on Wednesday November 9th 2016 at the Waupaca County Courthouse.

Adjourn: Motion by Much, seconded by Gabert to adjourn. Motion carried without a negative vote.

The meeting adjourned at 8:55 a.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director