

WAUPACA COUNTY PARKS & RECREATION COMMITTEE
Meeting Minutes – September 7th, 2016
Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Supervisors Lee Much, Dona Gabert, Gene Sorensen, and Fred Zaug. Others present: John Francis.

Review and Approve Agenda: Motion by Much, seconded by Zaug to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Sorensen, seconded by Zaug to approve the August 24th and September 1st minutes. Motion carried without a negative vote.

Public Comment/Correspondence: McClone opened the meeting for public comment. There was none. Gabert referenced a letter from East Central Wisconsin Regional Planning Commission calling for projects. It was discussed that we should look into having them look at our camping opportunities within the County Parks system.

Storage Building: The bid opening results were reviewed. Francis reported that he had talked with the low bidder to ensure the bid was complete and had no reason deny them the bid. A motion was made by Zaug, seconded by Gabert to award the bid to Shamrock Construction of Bear Creek with a project cost of \$102,000.00. Motion carried without a negative vote.

Grandstands Pavilion: Francis presented the bid documents we had prepared for the new Grandstands Pavilion building. There was discussion on a few changes to the document including removing the casework allowance and adding wiring for a sound system. Motion was made by Gabert, seconded by Sorensen to put the Grandstands Pavilion project out to bid. Motion carried without a negative vote.

5-Year Plan Review: Francis gave an overview of the 5-year plan and discussed its shortcomings in regard to prioritizing projects. There was discussion on how to proceed with developing an action plan to accompany the 5-year plan. Francis will look into how this is structured in other Counties. Camping options within the County Parks System were discussed. McClone would like to see a one page information sheet about development of a campground at Camp Vic-To-Rae. There was discussion on what the MOU between the County and the neighbors covered in this regard. Francis will look into this and report back at the next meeting.

Fairgrounds Update:

- a. **Waupaca County Fair:** Francis reported that there were no major problems reported during the fair. Conditions for the tractor pulls were really good. He also reported that the tractor pull group is meeting to discuss developing a second pulling lane and possibly holding a pull in June as well as during the fair.
- b. **Storage Process:** Francis reported that Ann Casamassa will be the point of contact for storage this year and that calls are coming in.
- c. **Roofing Projects:** Francis reported that the Commercial Building roof will be started soon and that they are still working with the Goat Project to determine the final plans for that barn then that roof can be bid out. The funding for these projects expires at the end of 2017.

Director Report

- a. Department Activities:** Francis reported that we will be closing on the Crystal River Property Friday September 9th.
- b. New Park Caretaker Position:** Francis reported that Pete Taber started that day (September 7th) and will be a great addition to the team.
- c. 2016 Project & Purchase Update:** Francis reported there were no major changes not addressed already.

Upcoming Meetings: The next Committee Meeting was set for 8:00 a.m. on Wednesday October 12th. The November meeting was also scheduled. This was set for 9:00 am on Wednesday November 9th. Both meetings will be held at the Waupaca County Courthouse.

Adjourn: Motion by Much, seconded by Zaug to adjourn. Motion carried without a negative vote.

The meeting adjourned at 10:05 a.m.

Submitted by,

John D. Francis
Parks and Solid Waste Director