

WAUPACA COUNTY PARKS & RECREATION COMMITTEE

Meeting Minutes – July 5, 2016

Waupaca County Courthouse

Chair McClone called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chair Joe McClone; Supervisors Lee Much, Dona Gabert, Gene Sorensen, and Fred Zaug. Others present: Ryan Brown, John Francis.

Review and Approve Agenda: Motion by Sorensen, seconded by Much to approve the agenda. Motion carried without a negative vote.

Approve Minutes of Previous Meeting: Motion by Much, seconded by Zaug to approve the June 9, 2016 minutes. Motion carried without a negative vote.

Public Comment: McClone opened the meeting for public comment. There was none.

DERM Reorganization Update: Francis reported that all the JDQs were in to HR and they had sent them to a consultant for guidance on how all the positions should fit into the pay scales. The HR committee will be reviewing the changes at their meetings this month.

Crystal River Access – Development Funding: Francis reported on the progress of this land purchase and development. We are currently working to remove trees and brush to establish a parking area and driveway. There was discussion about how much money should be spent on development at this time. Motion was made by Much, seconded by Zaug to not spend money on development until the County owns the property. Motion carried without a negative vote.

Storage Building – Location and Timeframe: Francis talked about the proposed Parks storage building that will be funded through the bond package. He suggested that the building would be better used if sited at the Fairgrounds vs. near the shop in Manawa. Motion was made by Sorensen, seconded by Gabert to go ahead with plans to build the storage building at the Fairgrounds. Motion carried without a negative vote.

Exploration of Possible Parking Areas with the Town of Farmington: Ryan Brown (Planning and Zoning) discussed the various parking issues in the Chain O' Lakes area and talked about how they are looking at options to provide more public parking. There was discussion on whether more parking was needed, if park land could be used for this purpose, who should lead such an effort and the benefits/detriments to the community and businesses. The issue was concluded by the understanding that if the Town of Farmington or Dayton was interested in pursuing the various options, they could bring ideas to the Committee to consider.

Fairgrounds Update:

- a. **Grandstands Pavilion:** Francis reported that Pinno buildings has been given the go ahead to get a state approved plan developed so the building can be bid out.
- b. **Goat Barn Possible Expansion and Roofing:** Francis reported he met with the 4-H Goat project and UW Extension to discuss an addition to the goat barn for a small show ring. After discussing their plans it was decided that changing the location of the addition would be a better option. The lack of space for pens will be addressed by the Parks Department vacating the end of the goat barn before the 2017 Fair. The Parks Committee also discussed that we should have a master plan for the Fairgrounds development and that a meeting with the Fair Board and Manager should be set up in August to discuss various issues regarding building use and storage of displays.

Park Supervisor Report:

- a. **Department Activities:** Most items covered above.
- b. **2016 Projects & Purchasing Updates:** Francis reported that we have been test driving mowers to find the best fit for our upcoming mower purchase and that we would likely use the Wisconsin Vendor Net program to purchase off of State contracts.

Upcoming Meetings: The next meeting was set for 9:00 a.m. on August 2nd at the Waupaca County Courthouse.

Adjourn: Motion by Sorensen, seconded by Much to adjourn. Motion carried without a negative vote.

The meeting adjourned at 10:25 a.m.

Submitted by,

John D. Francis
Parks Supervisor