

**WAUPACA COUNTY
PARKS & RECREATION COMMITTEE
MEETING MINUTES**

March 10, 2016
Courthouse, Waupaca

Chair McClone called the meeting to order at 9:00 a.m.

Present: Joe McClone, Gene Sorensen, Dona Gabert and Lee Much.

Also Present: Roger Holman , John Francis and Gary Peters.

McClone gave the open meeting statement.

Motion by Much, seconded by Gabert to approve the agenda with the moving of the Grandstand Building project to after #5. Motion carried.

Motion by Sorensen, seconded by Much to approve the Feb. 2 and 25, 2016 minutes. Motion carried.

Francis handed out and reviewed a draft of plans for the Grandstand Pavilion project prepared by Pinno Buildings. Gary Peters of Pinno Buildings explained how the plans were drafted working with Francis and Holman. Francis stated that after the plan has been reviewed by the Fair Board, Fire on Ice, and other users, a plan will need to be drafted to allow for bidding of the project and state approval of the project. Francis stated the project will be bid out late summer with construction started in the fall and completed in the winter.

McClone thanked Gary Peters and Pinno Buildings for the draft plan.

There was no correspondence for Committee action.

McClone opened the meeting for public comment. There was none.

Francis and Holman reviewed the Pauer's storage shed bids. Holman stated that Francis reviewed the bids for completeness and the recommendation is to award the bid to Shamrock Construction for \$38,532.

Discussion followed on budget and future uses of the building.

Motion by Gabert, seconded by McClone to award the Pauer's storage shed project to Shamrock Construction for \$38,532. Motion carried.

Francis and Holman reviewed the Dake Lake boat launch bids. Holman stated that Francis reviewed the bids for completeness and the recommendation is to award the bid to H&H Civil Construction for \$30,000.

Motion by Sorensen, seconded by Much to award the bid for the Dake Lake boat launch to H&H Civil Construction for \$30,000. Motion carried.

Francis and Holman reviewed the bids for the Miner Lake boat launch. Holman stated Francis reviewed the bids for completeness and the recommendation is to award the bid to H&H Civil Construction for \$30,000.

Motion by Gabert, seconded by Much to award the bid for the Miner Lake boat launch to H&H Civil Construction for \$30,000. Motion carried.

Holman and Francis reported that the bids for the Commercial Building and Goat Barn roofing projects were not opened due to the recommendation of the building inspector and building engineers that the type of roof being requested needs additional support. Holman stated they are recommending bidding out the Commercial Building roof with the same roof that is currently on the building and delay the Goat Barn roof until next year due to recent interest in expanding the goat barn and possible placement of the Parks storage building at the Fairgrounds. Discussion followed with the Committee agreeing to rebid the Commercial Building roof with a similar roof and delay the Goat Barn roof.

Holman and Francis reviewed the 2016 projects and the need for more funds. Holman explained the new policy for non-lapsing funds. Holman stated that in the future these funds will be limited for non-lapsing. Holman stated that they are requesting that the park non-lapsing funds be allocated for the Pauer's project and the Fairgrounds be allocated for the Grandstand Pavilion project. The non-lapsing in the Parks is \$4903.03 and the Fairgrounds are \$73,437.56.

Motion by Much, seconded by Gabert to request that \$4903.03 is non-lapsed over for the Pauer's project and the \$73,437.56 is non-lapsed for the fairgrounds building project. Motion carried.

Francis reported on department activities. Seasonal park worker interviews are underway, hiring 3 new people. Working with Fox Valley Tech on possible internship positions in the future and Co-Op hours for their students. Planning on working on camping policies for the April meeting.

Holman updated the Committee on scheduled presentations to the County Board, meeting with Chairs and staff to discuss the Department's future, the Supervisor Leadership training, and the website.

Holman reported the Finance Committee is reviewing the Forestry Fund and Park Property fund for possible reclassification and clarification and they will work with Heidi Dombrowski to come up with a plan to provide for future use of the funds.

The next meeting was set for April 5 at 9:00 a.m.

Motion by Sorensen, seconded by Gabert to adjourn. Motion carried.

Meeting adjourned at 12:05 a.m.

Submitted by

Roger G. Holman
Director