

**WAUPACA COUNTY
PARKS & RECREATION COMMITTEE
MEETING MINUTES**

Dec. 8, 2015
Courthouse, Waupaca

Chair McClone called the meeting to order at 9:00 a.m.

Present: Joe McClone, Gene Sorensen, Dona Gabert, Lee Much, and Donald Peterson.

Also Present: Roger Holman and John Francis.

McClone gave the open meeting statement.

Motion by Peterson, seconded by Much to approve the agenda. Motion carried.

Motion by Much, seconded by Peterson to approve the Nov. 3, 2015 minutes. Motion carried.

There was no correspondence for Committee action.

McClone opened the meeting for public comment. There was none.

Holman reported that the Gills Landing project proposals have been postponed until January. Holman stated complete documents were not sent out to the companies and due to timing it was determined that it was best to postpone the proposals.

Francis reported on the progress at Keller Park with campsite development – trees are down, waiting on the excavator to pull stumps and build up site pads.

Francis reported that the Department was taking delivery of a 2016 F250 from Clintonville Ford today.

Holman reviewed the structure for the Department of Environmental Resource Management Dept. and position job descriptions under each department. Holman noted the plan is to complete a strategic plan for all the departments, working with Board/Committee Chairs and staff. Holman requested input from the Committee on the structure and future operations. Holman stated the planning process will take 6 months.

Holman reported the Management Team has completed evaluations, finished up leadership training, is working on security options, and over the next year presentations to the County Board are being proposed reviewing what each department does and issues faced by the departments. Holman stated the Solid Waste/Recycling, Parks & Rec., and Land & Water Conservation Depts. will be presented January-March.

Francis discussed completing performance reviews, brush mowing at the County Forest, the Keller kiosk, and tourism videos.

The next meeting was set for Jan. 5 at 9:00 a.m.

Motion by Sorensen, seconded by Peterson to adjourn. Motion carried.

Meeting adjourned at 10:45 a.m.

Submitted by

Roger G. Holman
Director