

WAUPACA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
 MEETING MINUTES

DATE: June 8, 2017

TIME & PLACE: 7:00 a.m., Waupaca County Courthouse, Rm. LL41

CALL TO ORDER: Chair Esch absent. No Vice-Chair. Acting Chair Carlin called the meeting to order at 7:00 a.m.

OPEN MEETING STATEMENT: Acting Chair Carlin gave the open meeting statement.

OPEN SESSION: This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wis. Statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

ROLL CALL:

Member	Present	Member	Present	Alternate/ Invited Guest	Present
Allen Kraeger	<input type="checkbox"/>	Eric Rasmussen	<input type="checkbox"/>	Brian Yogerst	<input type="checkbox"/>
Andrew Carlin	<input checked="" type="checkbox"/>	Greg Blonde	<input type="checkbox"/>	Jeff Treu	<input checked="" type="checkbox"/>
Barry Tomaras	<input type="checkbox"/>	Jed Wohlt	<input checked="" type="checkbox"/>	Jim Hoffman	<input type="checkbox"/>
Bob Cloud	<input type="checkbox"/>	Jill Lodewegen	<input checked="" type="checkbox"/>	Andrew Sellin	<input type="checkbox"/>
Brian VanDenLangenberg	<input checked="" type="checkbox"/>	Kyle Behm	<input checked="" type="checkbox"/>		
Bryant Esch	<input type="checkbox"/>	Michael Mazemke	<input type="checkbox"/>		
Casey Beyersdorf	<input type="checkbox"/>	Michael Whitman	<input checked="" type="checkbox"/>		
Dan Nehring	<input type="checkbox"/>	Nick Cluppert	<input type="checkbox"/>		
Del Volpel	<input type="checkbox"/>	Paul Hanlon	<input type="checkbox"/>		
Diane Meulemans	<input type="checkbox"/>	Steve Fenske	<input type="checkbox"/>		
Dick Koeppen	<input checked="" type="checkbox"/>	Ted Dremel	<input type="checkbox"/>		
Don Kimlicka	<input type="checkbox"/>	Terry Harrington	<input checked="" type="checkbox"/>		
Eric Halverson	<input checked="" type="checkbox"/>	Valerie Heise	<input checked="" type="checkbox"/>		

By-Laws: A quorum of the Waupaca LEPC Committee will consist of seven or more regular members, all of whom have been appointed and approved by the Waupaca County Board of Supervisors and Wisconsin Emergency Management (WEM).

REVIEW AND APPROVE AGENDA: Motion by Koeppen, seconded by Treu to approve the agenda. Motion carried.

MINUTES OF PREVIOUS MEETING: Motion by Lodewegen, seconded by Heise to approve the minutes of March 16, 2017. Motion carried.

PUBLIC COMMENT: Carlin opened the meeting for public comment. There was none.

OPEN SESSION:

Introductions.

1. Review off-site plans as available

Halverson discussed he will update off-site plans annually. Needs to break it up to do half this year, half next year and then all annually. Information is in WHOPRS.

2. Utility restoration priority planning discussion

Halverson shared a *WEM Regional Workshop Sheet* as follow-up to last meeting. Discussion on facilities that do or don't have generators, gas stations not available for some time in the county if there's no power, banks will need to rely on branches in unaffected cities, etc. Look over the sheet and think about how one thing affects another. Personal preparedness plans should be in place.

Whitman shared his experience in Rice Lake with the recent F2 tornado event and ICS/EOC. Halverson and Carlin shared information about campground evacuation exercises and lessons learned. Discussion was held.

3. Committee Reports

Public Health – Wohlt stated PH is conducting a Functional Immunization Exercise this fall to offer flu shots to New London elementary students. He shared a Safety Memo from Wisconsin DHS on Carfentanil.

Utilities – Whitman asked if there could be a mechanism put in place for people who apply for building permits to also receive education on calling 8-1-1 before digging. Halverson will follow up.

ThedaCare New London – VanDenLangenberg shared that construction is finished, September ICS training for staff is scheduled and 3 are going to Anniston in August.

Agro-Pur – Behm shared the old Benson building will be coming down and cleanup will follow.

County – Koeppen stated he is enjoying working with a new team – Mandy Welch and Jill Lodewegen. Lakeview Manor is closed. Agencies looking at purchasing or leasing building. Building is being maintained. Main Street construction going on in Clintonville. Planning continues on new Highway Shop. Courthouse space needs study is moving forward. Asked Whitman, Carlin and Halverson to consider doing presentation to County Board about their experiences in disasters.

ARC – Treu reported volunteers responded to Missouri flooding, Chetek/Rice Lake tornado, and Manitowoc assisted living facility fire. Residential smoke-alarm installation continues. Always available to canteen for fire departments. Reminder that de-briefs are important, whether formal or informal.

ThedaCare Waupaca – Heise reported on TTX March 28th with clinic staff on plans to send certain patients to them during a disaster. AAR is completed. Participated in regional exercise April 12th on evacuation and medical surge due to a water problem. Opened hospital EOC. Annual HazMat training is set for August 23rd. Controlled access cards were made and distributed. Working on getting a "Go Team" for infectious diseases. Talking about doing something similar with HazMat through ThedaCare.

Public Health – Harrington reported Regional Fox Valley Area Health Care Coalition (FVAHCC) HVA was completed. Top hazard priorities identified were Health Care Infrastructure – Communication/Computer Systems, Long Term Power Outage, and Disease (epidemic or pandemic). Example was recent cyber security WannaCry Ransomware threat. Recently worked with Halverson to use CodeRed to send texts and emails to PH staff. Great learning experience. Will do further educating and testing. Attended WebEOC training.

Emergency Management – Halverson reported on changes in computer programs – CodeRed, WHOPRS, E-Sponder being replaced with WebEOC, E-grants system will be web-based. Carlin reported on active shooter exercises at Wisconsin Veterans Home and Weyauwega School District. Goal is to get a Rescue Task Force together to treat gunshot victims by stopping the bleeding. Training offered to select fire department staff. Working on getting broadband into rural areas. Updating employee ERP for courthouse. Always watching the weather.

Other – Koeppen acknowledged the great job Carlin and Halverson do when speaking on a local radio show. Treu asked about a power outage TTX. Halverson mentioned worksheet will help identify needs and will plan one.

Wohlt mentioned a home with a meth lab was placarded a couple months ago and PH involvement continues. Lodewegen reported highway incident where another attenuator was hit and thankfully no serious injuries.

4. Next meeting September 14, 2017

5. Adjournment

Motion by Koeppen, seconded by Whitman to adjourn. Motion carried.

Meeting adjourned at 8:13 a.m.

Respectfully Submitted by,

Terry Harrington

Secretary