

**WAUPACA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
MEETING MINUTES**

December 11, 2014  
Courthouse, Waupaca

Chair Esch called the meeting to order at 7:00 a.m.

Present: Paul Hanlon, Greg Blonde, Jeff Treu, Bryant Esch, Valerie Heise, Marry Robbins, Roger Holman, Chuck Fritz, Leighton Trice, Andrew Carlin, Eric Halverson, Brian VanDenLangenberg, Dean Steingraber, Del Volpel and Don Kimlicka

Esch gave the open meeting statement.

Motion by Robbins, seconded by Holman to approve the agenda. Motion carried.

Motion by Fritz, seconded by Hanlon to approve the minutes of September 11, 2014. Motion carried.

Esch opened the meeting for public comment. There was none.

Esch opened the floor for election of officers.

Motion by Robbins, seconded by Fritz to suspend the rules and cast a unanimous ballot for the current state of officers, Bryant Esch, Chair, Leighton Trice, Vice Chair, and Roger Holman, Secretary. Motion carried.

Halverson passed around the membership list and asked the members to update their information.

Carlin reviewed the LEPC by-laws.

Motion by Holman, seconded by Steingraber to approve the LEPC by-laws. Motion carried.

Carlin reviewed the procedure for Haz-Mat response expenditures and noted there are no changes. Discussion was held on the relationship with Waushara and Portage County with no problems noted.

Motion by Robbins, seconded by Hanlon to approve the procedure for Haz-Mat response expenditures. Motion carried.

The Committee discussed the designation of LEPC Inspector. Esch explained how the Inspector is used.

Motion by Trice, seconded by Hanlon to designate the State Compliance Inspector as the LEPC Inspector. Motion carried. Carlin reviewed the procedure for establishing 304, 311 & 312 files. Carlin noted there are no changes and they are being filed electronically.

Motion by Hanlon, seconded by Steingraber to approve the procedures for establishing 304, 311 & 312 files. Motion carried.

Carlin reviewed the procedures for processing public request information.

Motion by Holman, seconded by Steingraber to approve the procedures for processing public request information. Motion carried.

**Committee Member Reports:**

Holman handed out and reviewed the flyer for the Processing Transfer Facility Operation.

Halverson updated the Committee on new planning facilities being updated. Waupaca Hockey and Curling Clubs are in the process of being completed, with Clintonville Curling being completed after Waupaca Curling. Halverson explained

the reporting process. Halverson reported on the changing of the Material Safety Data Sheets (MSDS) to Safety Data Sheets (SDS). Discussion followed on the required training needed for the transition from MSDS to SDS.

Robbins reported the County has completed the 2015 budget.

Heise stated that Riverside is involved with Ebola training and has schedule Hospital Incident Command System (HICS) training in March.

Volpel updated the Committee on activities at Presto.

VanDenLangenberg reported that New London is involved in various trainings and that Gold Cross is taking over the New London ambulance services.

Steingraber updated the Committee on the construction season, next year projects and winter maintenance.

Blonde and Steingraber reported on Act 377, which requires farm implements and equipment to obtain permits before operating on roads. Steingraber explained the problems with putting the requirement of Act 377 in place. Blonde noted that an education component is being implemented in January.

Treu reported that Red Cross is reorganizing state wide, explained the Pillow Project, which prepares children for an emergency, and discussed the home fire preparedness campaign.

Kimlicka reported on the mock bus crash training that took place in the Clintonville area, stated that they are looking at carrying out a wide scale training next summer involving a hazardous waste spill, noted the impacts of construction on Main Street to ambulance service and discussed the high cost of equipment involved in transporting an Ebola case.

Carlin updated the Committee on school planning in New London and Clintonville, and upcoming trainings.

Trice reported on the Haz-Mat team with a spill near Fleet Farm ending being handled on-site without Haz Mat involvement and railcar training they received in Colorado involving a derailment.

Hanlon reported on new construction in New London area, zoning issues and contraction of 3 - 12 unit apartment complexes near Wal-Mart.

Fritz reported the departments of MABAS Division 142, Waupaca County, are working on the latest updates and revisions of the box cards for the county. Changes will be discussed at the December MABAS meeting on December 17<sup>th</sup>. All changes and updates will go into effect January 1<sup>st</sup>, 2015. The Communications Center will soon be using a program called "Rip and Run" which will be piggybacked to their dispatch system. This will allow the dispatchers, with one key stroke, to send the dispatch information via a cell phone text, to the fire department being paged. This will be used for a back up if there are any problems with the radio system also allowing to have the firefighters actually see where they are being dispatched as a text. Since the last meeting there was one MABAS call on September 20<sup>th</sup>. It was initiated by the Iola Fire Department and was a rural residential fire.

Esch updated the Committee on the new owner of the Foundry and their emergency response unit make up.

The next meeting was set for March 12, 2015.

Motion by Robbins, seconded by Holman to adjourn. Motion carried.

Meeting adjourned at 8:15 a.m.

Submitted by,

Roger G. Holman  
Recording Secretary