

WAUPACA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
 MEETING MINUTES

DATE: December 14, 2017

TIME & PLACE: 7:00 a.m., Waupaca County Courthouse, Rm. LL41

CALL TO ORDER: Chair Esch called the meeting to order at 7:00 a.m.

OPEN MEETING STATEMENT: Chair Esch gave the open meeting statement.

OPEN SESSION: This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wis. Statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

ROLL CALL:

Member	Present	Member	Present	Alternate/ Invited Guest	Present
Allen Kraeger	<input type="checkbox"/>	Eric Rasmussen	<input type="checkbox"/>	Brian Yogerst	<input type="checkbox"/>
Andrew Carlin	<input checked="" type="checkbox"/>	Greg Blonde	<input type="checkbox"/>	Jeff Treu	<input checked="" type="checkbox"/>
Barry Tomaras	<input type="checkbox"/>	Jed Wohlt	<input checked="" type="checkbox"/>	Jim Hoffman	<input type="checkbox"/>
Bob Cloud	<input type="checkbox"/>	Jill Lodewegen	<input checked="" type="checkbox"/>	Andrew Sellin	<input type="checkbox"/>
Brian VanDenLangenberg	<input checked="" type="checkbox"/>	Kyle Behm	<input type="checkbox"/>	Riley Van Thiel	<input checked="" type="checkbox"/>
Bryant Esch	<input checked="" type="checkbox"/>		<input type="checkbox"/>		
Casey Beyersdorf	<input type="checkbox"/>		<input type="checkbox"/>		
Dan Nehring	<input checked="" type="checkbox"/>	Nick Cluppert	<input type="checkbox"/>		
Del Volpel	<input checked="" type="checkbox"/>	Paul Hanlon	<input type="checkbox"/>		
Diane Meulemans	<input checked="" type="checkbox"/>	Steve Fenske	<input type="checkbox"/>		
Dick Koeppen	<input type="checkbox"/>	Ted Dremel	<input type="checkbox"/>		
Don Kimlicka	<input type="checkbox"/>	Terry Harrington	<input checked="" type="checkbox"/>		
Eric Halverson	<input checked="" type="checkbox"/>	Valerie Heise	<input checked="" type="checkbox"/>		

By-Laws: A quorum of the Waupaca LEPC Committee will consist of seven or more regular members, all of whom have been appointed and approved by the Waupaca County Board of Supervisors and Wisconsin Emergency Management (WEM).

REVIEW AND APPROVE AGENDA: Motion by Heise, seconded by Nehring to approve the agenda. Motion carried.

MINUTES OF PREVIOUS MEETING: Motion by Lodewegen, seconded by Heise to approve the minutes of June 8, 2017. Motion carried. (September 14, 2017 meeting was cancelled).

PUBLIC COMMENT: Chair Esch opened the meeting for public comment. There was none.

1. Election of Officers

Meulemans noted the By-laws state elections will be held on even years. Discussion held. Secretary position will be vacant in January so will look to fill at March meeting. Decision made to fill the vacant

Vice-Chair position. Chair Esch explained responsibilities of a Vice-Chair. Nehring stated he would accept. Motion by Carlin, seconded by Van Landenberg to nominate Nehring as Vice-Chair. Motion carried.

2. Update LEPC members list

Halverson presented current member list. Looking to add new members from facilities. List goes to County Board annually for approval.

3. Review/Update LEPC By-laws

Discussion. No past issues with having a quorum. Text written in red is from changes made two years ago. Motion to accept By-laws by Treu, seconded by Van Thiel. Motion carried.

4. Review County-wide Strategic Hazard Materials Plan

Halverson gave explanation of the Plan. It is an EPCRA requirement and identifies how County will respond to an event. What chemicals are stored at what facilities is entered in a program called WOPRS. This is public information. State shared with EPA so funding comes in. It's a living document. Halverson will send a copy out electronically. Any questions can be discussed at the next meeting.

5. Review annual LEPC requirements documents

Halverson summarized what each document is used for. 302-312 defines what Federal legislation is required through EPCRA. 304 deals with releases. 311 is SDS sheets. 312 is annual reporting requirements. Public is not allowed access to some of the information. Document on written request for information is available. If members want it sent electronically let Halverson know. Published in paper annually, should be coming out next week. Discussion on EPA created list of hazardous chemicals (the Green Book). Halverson will demonstrate WOPRS program at June meeting. Members can have access.

6. Review Off-site plans and new planning facility

Halverson noted it's hard to find the new businesses. Recent changes in legislation on reporting requirements. EM works with Bassett on facilities that store ammonia. Looking to do an exercise using Bassett.

7. Members reports

ARC – Treu reports local volunteers responding to hurricanes and wild fires. Provide aid to families experiencing local fires. Meet locally on a monthly basis. Gave overview of services offered by Red Cross. Currently reviewing list of shelters, which is done annually with a site visit every 5 years. Nick Cluppert is regional rep. Waupaca County has about 10-12 volunteers. Been an increase in volunteers with national disasters. It's a process to become a member.

Corp Counsel – Meulemans. No report.

ThedaCare New London – Van Landenberg shared a Hazmat tent refresher training was held in late September. WHEPP Region 6 conducting active shooter exercise in Oshkosh. Carlin commented the FVAHCC (Fox Valley Area Health Care Coalition) is sponsoring a regional exercise on evacuating hospitals and Dark Skies exercising is a long-term power outage next spring.

Nehring asked where things are at with the Rescue Task Force. Carlin explained that law enforcement stops the threat. When that is accomplished the task force will go in and stop the bleed. EM is working

with fire, EMS and SWAT team. Have policies that need to be reviewed. Van Landenberg noted there is a national campaign on "Stop the Bleed" and RTAC (Regional Trauma Advisory Committee) has kits.

PH – Wohlt talked about Mass Clinic Exercises. Vaccinates children against influenza and for staff to practice ICS in preparation for a pandemic. Exercise last year in Marion, this year in New London and at the courthouse today. Continue to work with long-term care facilities. Working with DNR on an ongoing investigation from a manure spill. Some outdoor air quality complaints. Harrington is retiring in January.

Agropur Inc. – Van Thiel talked about a minor leak in a valve. Evacuated room, maintenance turned it off and contacted Bassett. Response was handled well.

Creative Converting – Volpel stated business is good. Challenge to fill vacant positions with skilled workforce. Working on alert notification process on an active shooter situation. Working on updating MSDS sheets to SDS.

County Clerk – Lodewegen. No report.

ThedaCare Waupaca – Heise stated Waupaca also did a Hazmat training and put up the tent. Big learning experience for new staff. All gear is now stored in one spot. One incident with potential chemical release. Reminded staff WISER (Wireless Information System for Emergency Responders) is on all Emergency Department computers. Top level changes. Did well in recent Joint Commission survey with only minor changes needed.

Fire – Nehring said Waupaca and New London have been busy. One incident with a possible chemical leak in a tanker. MABUS cards work well. Halverson will bring an example to the next meeting so members can see one. Carlin reported he and Rob Karski meet with several counties about radio interoperability and continue to look for fixes to the challenges.

EM – Carlin noted the Long-term Care Facilities Workgroup is gaining momentum. Some of this is driven by the new CMS (Centers for Medicare and Medicaid Services) requirements. Couple of Hazmat calls. Fire with a tanker full of sodium hydroxide which did not leak. Did an incident review afterward and outcome was that all went well. Busy touring facilities.

Foundry – Esch reported the auto industry is still hot and projections for the next 2-3 years look good. Ag is coming back. For detailed information on the Foundry go to their website and view the sustainability report. Also finding a tough hiring market. Have an ERT (emergency response team) onsite and they train every 6 weeks. Open to exercise opportunities with partners.

8. Next meeting March to be determined

March 1, 2018 is tentative next meeting date.

9. Adjournment

Motion by Carlin, seconded by Lodewegen to adjourn. Motion carried. Meeting adjourned at 8:10 a.m.

Respectfully Submitted by,

Terry Harrington

Secretary