

**Outagamie Waupaca Library System**  
**Board of Trustees**  
April 19, 2012 Meeting Minutes

The meeting was called to order at 6:35 p.m. by President *pro tem* Paul Girod at the Appleton Public Library.

PRESENT: Bobbie Buchholtz, Patricia Craig, Carol Diehl, Paul Girod, Linda Hagen, Bill Morien, Theresa Rechner, Marcia Trentlage.

EXCUSED: Will Bloedow, Peter Gilbert, Eunice Lawrence, Tim Sweet.

OTHERS PRESENT: Rick Krumwiede.

Morien moved, seconded by Buchholtz, to approve the minutes of the March 15, 2012 meeting. Motion carried. Craig moved, seconded by Trentlage, to approve checks numbered 25635-25693, inclusive, in the amount of \$1,434,963.98 and 3/11/12-4/7/12 payroll-related expenditures in the amount of \$65,884.40. Motion carried. Diehl moved, seconded by Hagen, to approve the March 2012 financial report. Motion carried.

#### DIRECTOR'S REPORT

Krumwiede shared an article authored by Waupaca staff members Melissa Carollo and Patsy Servey that appeared in the April 2012 edition of VOYA magazine. Maggie Waggoner has submitted her resignation as director of the Kaukauna Public Library to accept the position of director in New Glarus. Bradley Shipps has returned from leave. Gerri Moeller has been appointed for a 3-year term on the LSTA Advisory Committee and is in Madison for a 2-day meeting. Evan Bend is assisting the Manawa library with their E-book Reader Rodeo.

Attendees at the last AAC meeting agreed to increase the minimum ecommerce payment to \$4 and to get rid of the wireless network acceptance page. The acceptance page has been removed, and sign templates have been provided to the libraries. BCN bandwidth upgrades are continuing, with approximately 20 completed to date. Work is continuing on the upgrade to version 9 of SAM workstation management software. This has been a major project, similar to installing new software. Dave Bacon is testing methods for deploying the software and hopes to work with a library very soon to test remote installation of the new version.

OWLS sponsored a workshop on Hispanic culture, "Walk an Hour in My Shoes" on March 30th and cosponsored the annual CCBC Choices workshop on April 18th. Eight Summer Library Program performance grants have been awarded in the amount of \$9,195. This will provide funding for 33 performances at member libraries at an average cost of \$277 per performance. The evaluation of interlibrary loan service beyond OWLSnet has been started, and 13 of 16 OWLS libraries have completed a survey regarding ILL philosophy and satisfaction with the current service. Most member libraries are generally satisfied with the service provided by NFLS, except when NFLS is experiencing a backlog. New membership agreements have been

signed by all but two member libraries. Krumwiede reported that he has submitted information to the Manitowoc-Calumet Library System for the 2013 Calumet County bill, which will increase about \$25,000 over the 2012 bill.

In response to an inquiry from a member library director, Krumwiede prepared a document explaining the financial relationship between OWLS and its member libraries. Board members recommended that the document be distributed to every library director with the suggestion that it be shared with their boards. Krumwiede reported that Sarah Ver Voort from Shiocton has agreed to be nominated for appointment to the Board, and he is working with Mike Koles from UWEX in Waupaca County to find someone to fill the Waupaca County vacancy.

#### NEW BUSINESS

Updated copies of the 2013 county budget requests were included in the board mailing. In accordance with the county library service plans, the Outagamie County request will increase 4.5% to \$1,603,185, which represents funding at 96% of the formula. The Waupaca County request will increase 3.1% to \$935,405, which represents funding at 97% of the formula. The increases in both counties are due almost entirely to increasing the funding percentages. Trentlage moved, seconded by Buchholtz, to approve the 2013 county budget requests to be submitted to the counties during their respective budget processes. Motion carried.

Krumwiede summarized the Intersystem Nonresident Service Program which was last revised in 2007. He highlighted several issues including that 1) the program has been using a 10% hardship threshold since 2005 but the methodology language has never been updated and 2) beginning in 2014 it's likely that no libraries will be eligible for the program. The Board discussed several alternatives including discontinuing the program and changing the program guidelines. There was a consensus that the program should be discontinued in the future and any unique situations be addressed on a case-by-case basis. Krumwiede will discuss this matter with member library directors, and the Board is likely to act in the future. Craig moved, seconded by Hagen, to update the Intersystem Nonresident Service Program methodology hardship language from 15% to 10%. Motion carried.

Krumwiede summarized the current Interlibrary Lender Program. Interlibrary lending volume and expectations have changed significantly since the program was initiated in 1999. Given that interlibrary lending is likely to be considered as part of the upcoming OWLSnet planning process, no action was taken.

The meeting was adjourned by Girod at 7:45 p.m.

Respectfully submitted,

Theresa S. Rechner  
Acting Secretary