

Outagamie Waupaca Library System
Board of Trustees
March 15, 2012 Meeting Minutes

The meeting was called to order at 6:37 p.m. by President Gilbert at the New London Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Carol Diehl, Peter Gilbert, Paul Girod, Bill Morien.

EXCUSED: Linda Hagen, Eunice Lawrence, Theresa Rechner, Tim Sweet, Marcia Trentlage.

OTHERS PRESENT: Rick Krumwiede.

The minutes of the February meeting were corrected to list Tim Sweet as excused. Diehl moved, seconded by Bloedow, to approve the minutes of the February 16, 2011 meeting as corrected. Motion carried. Craig moved, seconded by Morien, to approve checks numbered 25582-25634, inclusive, in the amount of \$173,253.97 and 02/12/12-03/10/12 payroll-related expenditures in the amount of \$63,371.40. Motion carried. Bloedow moved, seconded by Buchholtz, to approve the February 2011 financial report. Motion carried.

DIRECTOR'S REPORT

The Weyauwega and Fremont libraries, in collaboration with the Weyauwega-Fremont School District, have been recognized with a "Standing up for Rural Wisconsin" award for their Baby Time, Toddler Time, and Rhyme Time programs. All but one member library have completed their state annual reports online, and signed copies have been received from about nine of them. A number of libraries have approved new membership agreements.

A new Internet router was installed, and OWLS bandwidth has been successfully upgraded from 100Mbps to 200Mbps. Twenty-nine OWLSnet libraries are in the process of having their bandwidth upgraded over the next few months. There was a power failure on March 4th at 3:40 a.m. that lasted for about 45 minutes. The power failure alert system work well, and all of the servers were shutdown cleanly.

The new OneClickDigital downloadable audiobook service has been launched on InfoSoup, and the Wisconsin Public Library Consortium (WPLC) has approved a new Overdrive website design. OWLS staff members Evan Bend and Bradd Hintz were largely responsible for the new design. Krumwiede attended a WPLC meeting in Stevens Point to explore additional potential collaborations with the other library systems in the state.

Krumwiede distributed a summary of the preliminary 2013 county budget requests. The increases in both counties are due almost entirely to increases in the funding percentages. Finalized budget requests will be presented at the next meeting.

OLD BUSINESS

President Gilbert appointed Girod, Bloedow, and Buchholtz to the Personnel Committee.

NEW BUSINESS

Krumwiede recommended the following revisions to the 2012.

	2012 Budget	2012 Budget	Change
	12/15/11	03/15/12	
Income			
Automation Income	\$812,575.00	\$807,575.00	(\$5,000.00)
Federal LSTA Grants	\$13,800.00	\$44,219.00	\$30,419.00
Miscellaneous Income	\$32,495.00	\$35,495.00	\$3,000.00
Transfer from Fund Balance	\$144,981.00	\$201,172.00	\$56,191.00
Expenditures			
320-11 Equipment	\$2,500.00	\$1,000.00	(\$1,500.00)
375-11 Statewide Projects	\$39,631.00	\$55,700.00	\$16,069.00
320-05 Microcomputer Equipment	\$1,500.00	\$3,000.00	\$1,500.00
349-05 Enhanced Content	\$40,000.00	\$43,000.00	\$3,000.00
339-13 Materials and Projects	\$1,000.00	\$17,850.00	\$16,850.00
400-23 Appleton	\$130,168.00	\$181,859.00	\$51,691.00
Capital	\$103,732.00	\$100,732.00	(\$3,000.00)

Craig moved, seconded by Buchholtz, to approve the revision of the 2012 OWLS budget as presented. Motion carried.

Krumwiede reviewed the Intersystem Service Update report that he had prepared for the Board. Use patterns between OWLS and NFLS residents appear to be relatively stable, and it's unlikely that the current agreement will experience significant changes in the foreseeable future. The agreement with Manitowoc-Calumet Library System has worked well, and Calumet County is now reimbursing OWLS libraries for most of their costs. Waupaca County libraries are still providing significant levels of service, without compensation, to Portage County residents in the South Central Library System. Borrowing between OWLS and Winnefox Library System remains relatively reciprocal, but Waushara County is now reimbursing Waupaca County libraries for the imbalance in service between the two counties.

The meeting was adjourned by President Gilbert at 7:39 p.m.

Respectfully submitted,

Paul Girod
Secretary/Treasurer