

**Waupaca County  
Legislative, Judicial, Ethics, Safety & Security Committee  
November 13, 2017 - Minutes**

Chair Kussmann called the meeting to order at 10:00 a.m. and gave the open meeting statement.

**Roll call:** Suprs. Kussmann, Dona Gabert, Terry Murphy, Mary Kay Poehlman and Fred Zaug were present. A quorum was established. Others present: Supr. Craig, Jill Lodewegen, Diane Meulemans, Terrie Tews, Brian Haase, Ron Hansen and Judge Huber.

**Agenda: Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the agenda. The motion was carried without a negative vote.

**Approve minutes: Motion:** Supr. Poehlman moved and Supr. Zaug seconded to approved the minutes of the previous meeting. Motion carried without a negative vote.

**Public Comment** – No comments.

**Code of Ordinances, Chapter 2:** Supr. Zaug asked about the configuration of the Finance Committee and how members were selected to it. He noted other counties that do not have members of the Human Resources Committee on their Finance Committee. Corporation Counsel Meulemans and Clerk Lodewegen gave a brief history on how the Finance Committee was formed and clarification on sub committees and that Human Resources and Information Technology are subcommittees of Finance by our ordinance which is why members of Finance are made up of members of the two sub committees. Corporation Counsel also noted that committee placement consideration could be addressed with Chair Koeppen as well.

**Courthouse Security:** Ron Hansen, Maintenance Supervisor gave an update regarding card reader installation for security thought-out the courthouse and that he has been reporting to the Public Property Committee regarding those updates. The committee expressed concerns for security and asked him to keep moving forward with security measures.

**Repeal and Recreate Chapter 47:** Brian Haase, Director of the Land and Water Conservation Department gave an overview of the changes for Chapter 47 of the Code of Ordinance, Voluntary Conservation Easement Donation. Supr. Craig asked for some clarification and noted that the original ordinance called for a public hearing to change. Also a few changes in wording were addressed. **Motion:** Supr. Zaug moved and Supr. Gabert seconded the motion to approve with noted changes and move to County Board after the Public Hearing took place. Motion carried without a negative vote.

**Reports of LJES&S Depts.**

**Judicial** – Judge Huber informed the committee that the drug court has begun and currently has one referral, with another 4 expected soon after jail time had been served. A MOU with the Sheriff department has been drawn up and signed for sample collection on weekends and holiday, while other collections are being handled by ThedaCare.

**District Attorney** – No report.

**Clerk of Courts:** – Ms. Tews introduced her new staff member Jeremy Schoenike. She also provided an overview of the information that she and Corporation Counsel Meulemans presented at the Towns Associates meeting regarding weight limit fees and what portion of the fee that the municipality receives.

**Corporation Counsel Diane Meulemans:** Ms. Meulemans updated the committee on civil action taken in several cases, three TPR files that are pending trial and a forth that was filed in the last 10 days. She also gave an overview of IVE reimbursement applications that were submitted.

Regarding Child Support, she presented the October 2017 monthly performance report which is on file with these minutes, and noted that DCF reimbursement cost related to e-filing received from the state of \$7,135.

**Resolutions/Ordinances:**

None presented

**Review next meeting date.** The next meeting date is on Monday December 11, 2017 at 10:00 a.m.

**Adjourn: Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to adjourn at 11:04 a.m. The motion carried without a negative vote. The meeting was adjourned.

Jill Lodewegen  
County Clerk