

**Waupaca County  
Legislative, Judicial, Ethics, Safety & Security Committee  
March 13, 2017 - Minutes**

Chair Kussmann called the meeting to order at 2:00 p.m. and gave the open meeting statement.

**Roll call:** Suprs. Kussmann, Mary Kay Poehlman, Dona Gabert, and Fred Zaug were present. Supr. Terry Murphy excused. A quorum was established. Others present: Jill Lodewegen, Diane Meulemans, Terrie Tews, John Fransis, Brian Haase, Jesse Cuff, Andy Carlin, Judge Clussman and Judge Huber.

**Agenda: Motion:** Supr. Gabert moved and Supr. Zaug seconded the motion to approve the agenda. The motion was carried without a negative vote.

**Approve minutes: Motion:** Supr. Zaug moved and Supr. Poehlman approved the minutes of the February 6, 2017 meeting. Motion carried without a negative vote.

**Public Comment** – No comments.

**Reports of LJES&S Depts.**

**Judicial** – Judge Huber and Judge Clussman discussed the need for office space for the new Drug Court Coordinator position. They have currently interviewed 4 candidates with 2 finalists returning for second interviews this week. They noted that a temporary desk was available in the DA's office, but a permanent private office would be needed once clients started being met with, which is anticipated for July. In a previous budget, there was a cost estimate to move Angela Dahle in Probate to the old law library. The judge's noted that they were given permission from the Public Property Committee to update that estimate so Probate current area could be used for the Drug Court Coordinator which would also include adding a door to the current Probate office area. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to have the estimates for construction updated for a new Probate office, and any additional updates for new Drug Court Coordinator office for Finance Committee review. Motion carried without a negative vote.

**District Attorney Veronica Isherwood** – DA Isherwood informed the committee about the death of a staff member and details of the service. She noted that when she took office in January, there were 1,063 uncharged cases, which some of were duplicates and some past statute of limitation. Policy is now that a referral cannot remain on a desk for more than 45 days. With 3 new attorneys, they are keeping up with new referrals and working on the backlog. She also stated that there was good communication between her office and the Sheriff Office as well as the Corporation Counsel office.

**Clerk of Courts Terrie Tews:** – Ms. Tews updated the committee regarding the portable Video Conferencing System. Costs are estimated at \$20,000 which includes the system as well as wiring. She has requested information from the Sheriff Office regarding an estimate of how much they would save using this system compared to having transports. Concerns are where to put the system and increasing space issues on third floor. She will make sure her concerns are address with the facility space needs study that is in the RFP stage.

**Corporation Counsel Diane Meulemans:** Ms. Meulemans presented the Child Support Agency Reports for the months of January and February with performance measures and collections, monthly caseloads which is on file with these minutes.

She also discussed the Extradition Fee for Felony Non-Support Prosecution noting the DA is working with Corporation Counsel to prosecute, which was not being done in the past. A Cooperative Agreement has been formed with the Clerk of Courts for 33% reimbursement for Clerk of Court staff time dedicated to processing child support orders and the Sheriff's Office for 33% reimbursement for extradition related costs.

Ms. Meulemans was happy to announce the first termination of parental rights petition was granted. As a result, the 17 year old child may now be adopted prior to her reaching the age of 18. She indicated another petition for termination of parental rights has an initial appearance this week. Also, during a 48 hour period this past month, 3 children had to be placed out of home on an emergency basis and CHIPS (Child in Need of Protection) petitions be filed.

Lastly she updated the committee on staffing issues, noting that the Assistant Corporation Counsel resigned on March 6, 2017, and she was in the beginning phases of recruitment for his replacement. The vacant legal secretary position is still pending.

**Employee Training – Andy Carlin.** Mr. Carlin reported that two Verbal SWAT Training's were being made available to employees on April 5, one in the morning and one in the afternoon to accommodate all staff that wanted to attend. County Board supervisors would be notified of the training and are invited to attend for information purposes if desired.

#### **Resolutions/Ordinances:**

**Res. No. 33 (16-17)** Request for reallocation of American Transmission Company (ATC) Funding. **Motion:** Supr. Zaug moved and Supr. Gabert seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 34 (16-17)** North Lake Boat Launch Upgrade. **Motion:** Supr. Poehlman moved and Supr. Gabert seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 35 (16-17)** Returning County Veterans Service Officers Grant to a Block Grant Format. **Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 36 (16-17)** Opposing making County Veterans Service Officers optional, allowing non-veterans to fill the CVSO positions, or consolidating or regionalizing CVSO in Wisconsin. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 39 (16-17)** Healthy Lakes Grant. **Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Next meeting date:** Second Monday of the month, April 10, 2017 at 10 a.m.

**Adjourn: Motion:** Supr. Poehlman moved and Supr. Gabert seconded the motion to adjourn at 2:55 p.m. The motion carried without a negative vote. The meeting was adjourned.

Jill Lodewegen  
County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.