

**Waupaca County
Legislative, Judicial, Ethics, Safety & Security Committee
December 19, 2016 - Minutes**

Chair Kussmann called the meeting to order at 10:00 a.m. and gave the open meeting statement.

Roll call: Suprs. Kussmann, Mary Kay Poehlman, Dona Gabert were present. Terry Murphy and Fred Zaug were excused. A quorum was established. Others present: Mary Robbins, Diane Meulemans, Jean Gliniecki, Eric Halverson.

Agenda: Motion: Supr. Poehlman moved and Supr. Gabert seconded the motion to approve the agenda. The motion was carried without a negative vote.

Approve minutes: Motion: Supr. Gabert moved and Supr. Poehlman approved the minutes of the November 8, 2016 meeting. Motion carried without a negative vote.

Public Comment – No comments.

Reports of LJES&S Depts.

Judicial – None

District Attorney John Snider – None

Clerk of Courts Terrie Tews: Terrie Tews excused.

Corporation Counsel Diane Meulemans: Child Support Agency Reports were presented for the months of October and November, performance measures and collections, monthly caseloads on file with these minutes. Reported that process service can be done by interoffice mail for admission of service and they will return their signed notice through office internal mail as well, this saves someone from having to come directly to the office. The last week of December they will only have Judge Kirk available. They will be getting a new multi-functional copier which will help with scanning documents and e-filing documents. Diane complimented her staff for doing a great job.

CHIPS/TPR Transition takes place January 9, 2017, the memo of understanding is complete. Travis and Diane met with DHHS to divide the work load into teams to make this process work smoothly. Diane explained the process for CHIPS and TPR's. They will be holding a stakeholders meeting January 4 for this process as well.

Corporation Counsel staff evaluations are completed. She is working with Travis part of his job will be doing 50% Child Support during the transition phase and doing Planning and Zoning.

Register of Deeds – Michael Mazemke. Update on scanning project. The person they had planned to complete the scanning project at night is not on the state vendor list, so they will do Requests for Proposals (RFP) for the project. They do have money set aside for this project, he will return to the committee if he needs the approval for after hours work.

Resolutions/Ordinances:

Res. No. 24 (16-17) Request urging the Wisconsin Legislature and Governor to Enact Legislation to Increase Medicaid Reimbursement Rates. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

Res. No. 25 (16-17) Town of Mukwa for a Preferred Land use, Rezone and conditional Use permit for rezoning from a PURF district to an AWT district to be in conformity. **Motion:** Supr. Poehlman moved and Supr. Gabert seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

Res. No. 26 (16-17). Highway Dept. Facility-Architectural & Engineering Firm, to authorize Bray & Associates to proceed with Phase I of the Building Project. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

Res. No. 27 (16-17) Banking Resolution update position names for County Clerk and County Treasurer. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

Update on Ad-Hoc Security Committee:

Coop/Cog Training - Deputy Emergency Management Director Eric Halverson reminded the committee about the need for updating the county's Coop-Cog Plan for the county (Continuity of Operations-Continuity of Government). This covers the succession of leadership and security measures for all departments. They have scheduled the Table Top Exercise for this on February 9, 2017 at 8 a.m. until noon, Room LL42.

Next meeting date: Second Monday of the month, January 9, 2017 at 10 a.m., Room 1068. Place on Agenda Andrew Carlin and Ron Hansen for an update on security progress.

Adjourn: Motion: Supr. Poehlman moved and Supr. Gabert seconded the motion to adjourn at 10:56 a.m. The motion carried without a negative vote. The meeting was adjourned.

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.