

**Waupaca County  
Legislative, Judicial, Ethics, Safety & Security Committee  
October 10, 2016 - Minutes**

Chair Kussmann called the meeting to order at 10:00 a.m. and gave the open meeting statement.

**Roll call:** Suprs. Kussmann, Mary Kay Poehlman, Dona Gabert, Terry Murphy, Fred Zaug. A quorum was established. Others present: Mary Robbins, Diane Meulemans, John Francis, Andy Carlin, Chuck Price, Mandy Welch and Terrie Tews.

**Agenda: Motion:** Supr. Zaug moved and Supr. T. Murphy seconded the motion to approve the agenda. The motion was carried without a negative vote.

**Approve minutes: Motion:** Supr. Poehlman moved and Supr. Gabert approved the minutes of the August 8, 2016 meeting. Motion carried without a negative vote with Supr. Gabert abstaining.

**Public Comment** – No comments.

**Reports of LJES&S Depts.**

**Judicial** – None

**District Attorney John Snider** – None

**Clerk of Courts Terrie Tews:** Terrie Tews reported that everyone is now on e-filing and it seems to be going well. Tablets are now being used for the judge's response via email rather than trying to get a signature in person. Squad cars are being used as actual offices now. The data is backed up every minute and is saved to the cloud.

**Corporation Counsel Diane Meulemans:** Child Support Agency Reports were presented for the month of September, performance measures and collections, monthly caseloads on file with these minutes. They are now e-filing since August. Diane complimented her staff for doing a great job.

**Human Resource Director Amanda Welch.** Mandy Welch gave an update on the new and improved Safety/Loss Control Committees. Brian Margan from Willis Towers-Watson did a survey of the county and helped them to form a new employee Safety/Loss Control committee. They have been meeting monthly, last Wed of the month at 7:30 a.m. She will give a quarterly report to this committee. Most of the claims have been workers compensation issues.

**Resolutions/Ordinances:**

**Res. No. 16 (16-17)** Designate Corporation Counsel to represent under Ch. 48, the Children's Code pursuant WI 48.09. **Motion:** Supr. Gabert moved and Supr. T. Murphy seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 17 (16-17)** Support increase in funding for Children & Families Aids Allocation. **Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Res. No. 18 916-17)** Shaw's Landing Restroom upgrade for Parks Department. John Francis Park Director explained he will be applying for a 50/50 grant by November 1<sup>st</sup>, it has been budgeted for 2017. **Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to approve the resolution and forward to the full county board. Motion carried without a negative vote.

**Update on Ad-Hoc Security Committee:** Emergency Management Director Andy Carlin spoke about the need for updating the county's Coop-Cog Plan for the county (Continuity of Operations-Continuity of Government). This covers the succession of leadership and security measures for all departments. They would like to take \$3,232.00 for an exercise that covers these plans from the security funding. **Motion:** Supr. Poehlman moved and Supr. T. Murphy seconded the motion to approve the Coop-Cog training exercise funding be used from the security funds. Motion carried without a negative vote.

**Dissolve Ad-Hoc Security Committee.** Chair Kussmann feels that there is no need for an additional committee; all requests for funding should come to this committee (LJES&S) for approval. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve the dissolution of this committee. The motion carried without a negative vote.

**Next meeting dates:** November 8<sup>th</sup> at 8:30 a.m. for a brief resolution approval and regular meeting on Monday, November 14, 2016.

**Adjourn: Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to adjourn at 11:28 a.m. The motion carried without a negative vote. The meeting was adjourned.