

**Waupaca County  
Legislative, Judicial, Ethics, Safety & Security Committee  
August 9, 2016 - Minutes**

Chair Kussmann called the meeting to order at 10:00 a.m. and gave the open meeting statement.

**Roll call:** Suprs. Kussmann, Mary Kay Poehlman, Dona Gabert-excused, Terry Murphy-excused, Fred Zaug. A quorum was established. Others present: Mary Robbins, Diane Meulemans, Terrie Tews, Judge Huber, Ryan Brown, Chuck Price, Dick Koeppen, Bill Jonely.

**Agenda: Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to approve the agenda. The motion was carried without a negative vote.

**Approve minutes: Motion:** Supr. Poehlman moved and Supr. Zaug approved the minutes of the July 11, 2016 meeting. Motion carried without a negative vote.

**Public Comment** – No comments.

**Reports of LJES&S Depts.**

**District Attorney John Snider.** Clerk read email from John Snider concerning his budget, \$6,650 reduction in D.A. operating line items, no change in Victim Witness line items; \$51,915 anticipated State V/W grant; \$4,620 requested for shelving units, computer monitors and cords, desk top scanners and shredding service (under Clerk of Courts contract). District Attorney personal services total is \$22,528 higher than 2016 and V/W personal services total is \$677 higher than 2016. Bring this back to next month's meeting.

**Clerk of Courts Terrie Tews:** Terrie reviewed her 2017 Budget. She has a \$557 change in revenue, decrease of .05 in her budget. She is requesting 49 chairs for an approximate total of \$11,000.00, in her capital budget, also, \$5,000 for replacement of scanners and audio equipment for staff. She is still under budget after decreasing her revenue for passports. E-filing will begin on August 15. **Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to forward Clerk of Courts budget to the Finance/HR Committee. The motion was carried without a negative vote.

**Judicial – Drug Treatment Court** – Judge Huber. Judge Huber said they have formed a citizen committee to review the new drug court options. It will take at a minimum of \$50,000.00 to start it up. They require a certified AODA Counselor to run the program. They realize this may have to be in the future with planning. Courts 2017 Budget. They are 1 ½ % down in revenue, expense 1.6% increase. Non-Capital equipment they need a scanner-copier-fax machine. Capital Improvement discussion on creating a new space for Probate Office within the Clerk of Courts where they had discussed it previously. Approx. numbers to do that remodel, without wiring for technology etc. is \$13,846.16. This will need to be approved by Public Property as well as Finance/HR Committee. **Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to forward this budget to the Finance/HR Committee. The motion carried without a negative vote.

**Corporation Counsel:** Diane Meulemans presented the complete July performance measures and collections for Child Support Agency. The reports are on file with these minutes in the Clerk's office. 2017 Budget was presented with a 2.45% increase in Corporation Counsel. Discussion on outside Counsel Fees, Zoning will be credited her account \$8,000.00. One of her office staff has left for another position; she will be filling that one. Child Support Agency budget is a 1.62% increase. **Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to forward this budget to the Finance/HR Committee. The motion carried without a negative vote.

**Register of Deeds:** No update on after hours copying.

**Resolutions/Ordinances:**

**Res. No. 11-**Comp Plan Amendment, Town of Dayton; Daniel Wachsmuth. **Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to approve the Comp Plan Amendment and forward to the County Board. The motion carried without a negative vote.

**Adjourn: Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to adjourn at 10:45 a.m. The motion carried without a negative vote. The meeting was adjourned.

Mary Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.