

**Waupaca County Jt. Committee  
Legislative, Judicial, Ethics, Safety & Security Committee  
and Ad-Hoc Security Committee  
February 8, 2016**

Chair Kussmann called the meeting to order at 10:00 a.m. and gave the open meeting statement.

**Roll call:** Suprs. Kussmann, Mary Kay Poehlman, Dona Gabert, Terry Murphy, Fred Zaug. A quorum was established. Others present: Clerk Mary Robbins.

**Agenda: Motion:** Supr. Poehlman moved and Supr. Zaug seconded the motion to approve the agenda. The motion was carried without a negative vote.

**Public Comment** – No comments.

**AD Hoc Security Committee:** Dennis Kussmann, Dick Koeppen, Dave Johnson, Mary Kay Poehlman, Bill Jonely. Advisory: Sheriff Hardel, Chief Deputy Al Kraeger, Emergency Management Director Andrew Carlin-present, Deputy EM Eric Halverson-present, Terrie Tews-Liebe-present, Ron Hansen-excused and Mary Robbins-present.

Review and Approve full agenda: Motion: Supr. Zaug moved and Supr. T. Murphy seconded the motion to approve the agenda. The motion carried without a negative vote.

Approve minutes of previous LJES&S Committee: Motion: Supr. Zaug moved and Supr. Gabert seconded the motion to approve the minutes of Jan. 6, 2016. Motion carried without a negative vote.

Purpose: Best ideas for security and fiscal responsibility.

Goal: Secure the front entrance to the courthouse and offices housed within the County Courthouse.

Emergency Management Director Carlin. He has identified a few key areas we need to work on;

1. Education for employees, to include lockdown drills
2. Surveillance cameras-good for after the fact
3. Notification – overhead speakers, phone system
4. Access to doors, less keys more card readers
5. Deterrent – 3 full time security officers
6. A floating security officer

Andy spoke of a Education piece that would have a security specialist, Jesus Villahermosa, from Seattle, Washington do an extreme study of our facility. Discussion on the US Marshall Survey; Security Conference March 2- 3.

Phase One: Plan, Educate, Timeline and Get a List

Phase Two: Personnel planning

**Motion:** Supr. Poehlman moved and Supr. Gabert seconded the motion to hire Jesus Villahermosa, from Reality Comcast, for an amount not to exceed \$30,000 for a Crisis Realty Training. Motion carried without a negative vote.

**Motion:** Co. Bd. Chr. Koeppen moved and Supr. Johnson seconded the motion to adjourn the meeting. Motion carried without a negative vote.

Chr. Kussmann reconvened the Legislative, Judicial, Ethics, Safety & Security Committee for their regular monthly meeting. All members present.

Corporation Counsel – Monthly Report. Corporation Counsel Diane Meulemans reported that the Child Support Agency is performing above average, 66% on target goals. She has spread the workload evenly between caseworkers and they have been able to turn around results within a 3 week time period. She has hired two part-time workers in her office and had a second interview for the Assistant Corporation Counsel.

Clerk of Courts Terrie Tews. Terrie gave an update on the CCPC Program. It is the County Crime Prevention Contributions, it is not a mandated organization. She would like to write off the \$10.00 fee assessment to this organization. **Motion:** Supr. Zaug moved and Supr. Poehlman seconded the motion to approve writing off the CCPC \$10 surcharge. The motion carried without a negative vote. Terrie did training on the paperless email filings for Clerk of Courts to the local Bar Association.

### **Resolutions:**

Res. No. 40 (15-16) Manawa Restroom Upgrade. Roger Holman distributed pictures and explained why the upgrade is needed. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to approve forwarding this resolution to the full county board. Carried without a negative vote.

Res. No. 41 (15-16) White Lake Boat Launch Upgrade. Roger Holman said this project is split 50/50 with the DNR, the total will be approx. \$60,000.00. **Motion:** Supr. Murphy moved and Supr. Zaug seconded the motion to approve forwarding this resolution to the full county board. Motion carried without a negative vote.

Res. No. 42 (15-16) Outdoor Recreation Plan. **Motion:** Supr. Gabert moved and Supr. Poehlman seconded the motion to forward this resolution to the full county board. Motion carried without a negative vote.

County Code of Ordinances add to Ch. 2, Rule 1.3, 2 o. Chair and Vice Chair may serve as ex-officio's for standing committee meetings. "Except as otherwise provided by law, the chair of the county board and the vice-chair shall be ex-officio members of all standing committees. Their ex-officio membership is in addition to the membership hereinafter prescribed for each committee. Any committee lacking a quorum may call on the chair or vice-chair to make a quorum as an active voting member of that committee for that day. The chair and vice-chair shall be paid mileage and per diem only when used to make a quorum by any properly noticed standing county committee."

**Motion:** Supr. Zaug moved and Supr. T. Murphy seconded the motion to approve this amendment and to forward to the full county board for approval. The motion carried without a negative vote.

Set a joint Ad-Hoc Security Committee and LJES&S for Tuesday, March 14<sup>th</sup> at 10:00 a.m. in Room 1068. (This meeting has been re-scheduled to March 21<sup>st</sup>)

Mary A. Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.