Location: Courthouse, Room 43 (Lower Level)

Members present: Robert Ellis, Faye Wilson, Clyde Tellock, Donna Andraschko, Joe Glodowski, Mike Mazemke, Eric Halverson, and Ian Grasshoff.

Members absent: Terry Murphy and Jack Spierings

Others present: Jason McKeefry

Robert Ellis called the meeting to order at 10:35 AM and read the open meetings statement.

Review and Accept Agenda
A motion was made by Robert Ellis and seconded by Joe Glodowski to approve the agenda. Motion carried without a negative vote.

Approve Minutes
A motion was made by Faye Wilson and seconded by Clyde Tellock to approve the previous minutes. Motion carried without a negative vote.

Public Comment
None

Vendor Selection – Town of Royalton & Town of Waupaca GPS Survey Control Proposals
Joseph Glodowski started the discussion by stating that he went through all the proposals submitted. He said that the low bid firm was JSD Professional Services for $51,900. Joe said that the second low bid was Central Staking for $56,900. Joe said that Central Staking was the firm that has completed our last three contracts. Joe explained that he went through JSD Professional Services proposal and that he was interested in meeting with them to discuss it further. Joe said that he contacted Craig D. Hansen from JSD Professional Services on 2/5/2016. Joe invited Craig to come to Waupaca to meet face-to-face to discuss the proposal. Joe said the Craig Hansen told him that he would be out of town and would need to send someone else. Joe said that on 2/8/2016 he called JSD Professional Services again and spoke with an employee named Mike. Joe said that they discussed some of the document details regarding the requirement of the County Surveyors signature on the contract.   Joe stated that this had never been the requirement of any previous contracts and that Mike told him that this was a standard company document. Joe once again indicated his willingness to meet in person and he was told that someone would call him back to setup a date and time. Joe stated that he never received any follow-up from JSD Professional Services regarding a meeting. Joe went on to explain that on 2/8/2016 he met with the Diane Meulemans, Waupaca County corporation council to review the JSD Professional Services contract. Joe said that Diane took issue with several items listed within the Terms and Conditions section, specifically items 4, 7, 8, and 9. Diane indicated that item 7 was her biggest concern, since it said that the Consultant retained rights to everything produced under the contract and that the Client could not use them as they saw fit unless the Consultant provided prior written consent. A motion was made by Mike Mazemke and seconded by Clyde Tellock to accept the bid amount of $56,900 by Central Staking. A discussion followed regarding the fact that JSD Professional services was strongly considered, however due to the contract issues identified by the Waupaca County Corporation Council and the firm's apparent lack of interest with providing clarification. Furthermore, based on the previous discussion the Land Information Council felt it prudent to work with a firm they had previous experience working with. Motion carried without a negative vote. Ian Grasshoff went on to explain there was an additional $38,100 for more GPS work beyond the current contract. Ian said this

was because there was money budgeted in the normal operating budget but they the County received an additional $50,000 grant from the Wisconsin Land Information Program. Ian said that the grant funds must be used towards gathering survey grade coordinates on PLSS monuments. The Land Information Council asked Ian to contact the Corporation Council in-regards to selection process for two smaller contracts to leverage the additional funds.

Demo - Department of Revenue (DOR) XML Conversion Tool
Ian Grasshoff explained that he developed a web application to convert Waupaca County Real Estate data into the Department of Revenue's XML data standard. Ian gave a live demonstration of the tool and explained how it worked. Faye Wilson asked how long something like this was viable and Ian indicated that he guessed it has a shelf life of about five years? Robert Ellis asked if this was something that could be sold to others. Ian explained that he was in the process of looking into it and they he could see that some counties might find it beneficial. Ian also explained that the application wasn't 100% complete and that if it were to be distributed to others more work was needed to prepare it.

Demo– ArcGIS Online
Ian Grasshoff gave a live demonstration of a web GIS tool called "ArcGIS Online". Ian explained that this was a cloud-based GIS system that the Land Information Office currently uses to publish applications and share data. Ian gave a quick example highlighting how ease it has become to setup a simple application to collect storm damage assessment information in the field. Ian explained that ArcGIS Online feeds an eco-system of web applications and native mobile applications that could be setup and configured in minutes without any additional custom programming. Ian said that 5+ years ago this would have required months, if not years of programming work at a high cost to develop similar tools and applications.

Adjournment. A motion was made by Joe Glodowski and seconded by Faye Wilson to adjourn at 11:45 AM. Motion carried without a negative vote.

Next meeting date: Too be determined…