

MINUTES
Waupaca County Land Information Council
Friday, February 6th, 2015

Location: Courthouse, Room 43 (Lower Level)

Members present: Terry Murphy, Ian Grasshoff, Joe Glodowski, Clyde Tellock, Donna Andraschko, Faye Wilson

Members absent: Jack Spierings, Robert Ellis, and Mike Mazemke

Others present: Eric Halverson

Terry Murphy called the meeting to order at 10:04 AM and read the open meetings statement.

Review and Accept Agenda

A motion was made by Ian Grasshoff and seconded by Joe Glodowski to approve the agenda. Motion carried without a negative vote.

Approve Minutes

A motion was made by Joe Glodowski and seconded by Clyde Tellock to approve the previous minutes. Motion carried without a negative vote.

Public Comment

None

Vendor Selection – 2015 GPS Control RFP

Joe Glodowski stated that the low bid firm was Central Staking, a firm that has completed three previous PLSS GPS control contracts for Waupaca County. Joe went on to say that the firms past work has been excellent. Joe also stated that he went through the proposals for the next lowest bidders. The next low bidder above Central Staking was Quest Engineering out of Wisconsin Rapids for the amount of \$48,500. He felt their proposal and resume looked good; however his concern with the firm was that he didn't see much listed in the way of complete township work like our RFP project. Joe went on to say that he was also familiar with the next low bidder, Lampert-Lee & Associates for the amount of \$57,825. He felt that they would also be well qualified to complete the project, but he saw no reason not to accept the low bid by Central Staking in the amount of \$43,225. Everyone present agreed, based on their previous work history and the bid amount submitted. Terry Murphy mentioned the possibility of having Central Staking complete more PLSS control work in the South ½ of the Town of Iola based on the amount of funding available. Joe Glodowski said that he would approach Central Staking with the option to include more section corners, through another contract. Joe went on to say that he was contacted by Central Staking with a request to submit billing in phases. A motion was made by Clyde Tellock and seconded by Ian Grasshoff to accept the low bid of \$43,225 by Central Staking with the option to add additional PLSS work. Motion carried without a negative vote. A motion was made by Ian Grasshoff and seconded by Faye Wilson to approve Central Staking for quarterly billing with a stipulation that the work be completed for what they are billing for. Motion carried without a negative vote.

2015 Aerial Imagery Ground Control Project

Ian Grasshoff explained that the Land Information Office planned on painting ground targets for aerial imagery accuracy control. Ian stated that the idea would be to paint large X's or T' on local roads. He said that once these areas were painted, they would have a GPS control point collected at their center. Ian explained that after the imagery was delivered we would be able to compare the coordinates of the GPS control points collected in the field to the coordinates derived from the same location on the aerial imagery. By comparing these two coordinates we would be able to gauge the spatial accuracy of our new aerial imagery.

Workflow Management Software

Ian Grasshoff explained that he planned to evaluate Esri workflow management software. Ian said the idea would be to see if the software could help streamline the process surrounding land divisions. He said that it's necessary for Planning and Zoning staff to review land divisions before and after they occur. The hope would be that the Esri Workflow management software could provide automated notifications for these types of events, along with the ability to track the history of a specific land division.

Adjournment. A motion was made by Joe Glodowski and seconded by Clyde Tellock to adjourn at 10:35 am. Motion carried without a negative vote.

Next meeting date: To be determined...