



## NOTICE OF MEETING

**GOVERNMENTAL BODY:** Waupaca County Lakeview Manor Committee  
**PLACE:** 912 Manor Drive, Weyauwega, WI 54983  
**DATE:** August 23, 2016  
**TIME:** 9:00 a.m.

**Committee Members:** Chair: Supervisor G. Barrington, Supervisor Sorensen, Supervisor Johnson, Supervisor Handrich, and Supervisor Penney.

## Minutes

**OPEN SESSION** – call to order by the Chairman of the Committee, Supervisor Gary Barrington

**Open Meeting Statement:** Statement: This meeting and all other meetings of this Committee are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

### Roll Call

Supervisors: G Barrington, J Penney, D Handrich, D Johnson, and G Sorenson, all present. Also present: Bonnie Ackley-Administrator, Karen Timm-Business Office Manager, Resident son, Don Ganz as public.

1. Review and approve agenda
  - a. Approval of the agenda as written motion made by Supervisor Johnson with a second by Supervisor Handrich; motion carried
2. Review and approve minutes of the previous meetings – 8/23/2016
  - a. Approval of the minutes of motion made by Supervisor Sorenson with a second by Supervisor Sorenson; motion carried
3. Public Comment
  - a. Don complimented the facility and the staff, however, did offer concern regarding the appearance of the facility at the entrance with the repair job done on the cement being less than impressive in how it looks and functions. Also voiced concern regarding the lawn mowing that is done for the facility by the other County Department. His statement was that the outside appearance would not make someone necessarily want to come to the facility, and it is so nice inside but the outside will not help attract residents.
4. Administrator's Monthly Report
  - a. Highway Department for blacktop
    - i. 2 options: 10 year life = cheaper or long range more expensive
    - ii. Cement repair
    - iii. Request made by Board Member G Barrington to have Highway Department, Lance Penney attend the next meeting to answer questions of the board.
  - b. Communications

- i. Following the County Department Head meeting, contact made with the UW Extension people to offer meeting space here at the facility to have meetings.
  - c. Work Force Development will be having an employee here with the Activity Department for Job Shadowing and employment education.
  - d. Comments:
    - i. Food for thought offered by NHA, received as an interesting side note
      - a) County Farm: 1873 \$5,500.00 = 2015 \$109,856.27
      - b) Health Care Center: \$55,000.00 = \$1,518,825.77
  - e. Education
    - i. Life Safety Code for Cheryl Buchholtz via Webinars
    - ii. NFPA Regulatory books received
  - f. Self Reports
    - i. None required
  - g. Corporate Compliance
    - i. Vendor letters did get sent out, so good for this year.
  - h. Staffing
    - i. DON Interim from Pathways, Deborah Simaytis, RN, NHA, introduced
  - i. Resident Census
    - i. Current 31
    - ii. Admissions 3
    - iii. Re-admissions 6
    - iv. Discharges 2
    - v. Deaths 1
  - j. Marketing
    - i. Brochure Stands
      - a) Received for use in marketing
  - k. Survey Results
    - i. 9 citations with none at a Harm or potential for Harm level, no re-visit necessary though always possible.
  - l. Emergency Management
    - i. Cheryl working on the list
  - m. New Administrator update
    - i. Scheduled to start August 25<sup>th</sup>, 2016
  - n. New DON update
    - i. Applications due by Sept. 2<sup>nd</sup>, 2016
  - o. Payroll Based Journal
- 3. Financial Statements – Karen Timm
  - a. Statements provided
  - b. Motion made by Supervisor Johnson to accept the statements, second by Supervisor Handrich; motion carried
- 4. Next meeting to be held in the Lakeview Manor Conference Room on: September 1, 2013 1:00 PM
- 5. Adjourn
  - a. Motion made by Supervisor Handrich, second by Supervisor Johnson; motion carried.

Respectfully submitted,  
 Bonnie Ackley, RN, NHA  
 Administrator