



NOTICE OF MEETING

GOVERNMENTAL BODY: Waupaca County Lakeview Manor Committee
PLACE: 912 Manor Drive, Weyauwega, WI 54983
DATE: June 28, 2016
TIME: 9:00 a.m.
10:20 a.m. adjourned

Committee Members: Chair: Supervisor G. Barrington, Supervisor Sorensen, Supervisor Johnson, Supervisor Handrich, and Supervisor Penney.

Minutes

OPEN SESSION – called to order by the Chairman of the Committee, Supervisor Barrington

Open Meeting Statement: Statement read by Supervisor G. Barrington: This meeting and all other meetings of this Committee are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Roll Call

Supervisors; G. Barrington, J. Penney, D. Handrich, D. Johnson, and G. Soreneson. Also present: Bonnie Ackley-Administrator, Karen Timm-Business Office Manager, 1 public attendee for Public Comment then left

1. Review and approve agenda
 - a. Approval of the agenda as written motion made by Supervisor Johnson with a second by Supervisor Handrich; motion carried
2. Review and approve minutes of the previous meetings – 5/24/2016
 - a. Approval of the minutes of motion made by Supervisor Sorensen with a second by Supervisor Penney; motion carried
3. Public Comment
 - a. Public attendee spoke again regarding her desire to see the facility become a post heroine addiction treatment living center. The Board listened to her comments, no specific action taken.
4. Administrator's Monthly Report
 - i. CommunicationsOne Thank You card received regarding care provided to a loved one prior to death
 - b. Education
 - i. Working with Relias
 - c. Self Reports
 - i. One sent in since last meeting regarding CNA failing to follow a Care Plan
 - d. Corporate Compliance
 - i. Letters have not yet been sent out
 - e. Staff Hires
 - i. RN-one of new employees has attendance issue, new RN hire will be starting is experienced, is DON at King, works Manawa and will be leaving there to come here for every other weekend
 - f. Resident Census
 - i. 27; 1death yesterday, planned admission on Thursday; call from Kentucky Correctional Facility looking for placement of a resident of theirs; call from lady regarding a daughter in Illinois needing help, referral to ADRC made to assist her as her daughter would not qualify for nursing home stay
 - g. Marketing

- i. Call from above lady found us by Yellow Pages on-line, couldn't find us in the book.
Explained it will be in the next printing of the book..
 - ii. Weyauwega Area Historical Society "Tribute to Weyauwega's Cheese Industry" Certificate of First Place in the Mac and Cheese Contest
 - iii. ADRC ad in their paper
 - h. Survey Readiness
 - i. Continue with education
 - i. Payroll Based Journal
 - i. Karen discussed our readiness for July 1 deadline
 - j. Highway Department for blacktop
 - i. Discussion regarding the parking top and road, including the "back road"
 - k. Emergency Management
 - i. Memorial Day weekend lock down explained
 - ii. Security Survey Review discussed
 - l. Relationship With Riverside Medical Center (ThedaCare-Waupaca), Emergency Room Physician
 - i. Discussion regarding care or lack thereof from a physician to our residents and possible ramifications
 - m. County Board Presentation of 6/21/2016
 - i. No questions or concerns regarding Bonnie's presentation
3. Financial Statements – Karen Timm
4. Personnel – CLOSED SESSION – Pursuant to WI State Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction, it wit:
Closed Session did not occur
5. The Committee may return to Open Session or may adjourn in closed. (A Roll call note would need to be taken)
6. Consideration for action to be taken by the Committee
 - a. Discussion held regarding the Administrator, Social Worker and Activity Department positions
7. Next meeting to be held in the Lakeview Manor Conference Room on July 26, 2016
8. Adjourn
 - a. Motion made by Supervisor Johnson to adjourn with a second by Supervisor Sorenson. Motion carried

Respectfully submitted,
Bonnie Ackley, RN, NHA
Administrator