

## INFORMATION TECHNOLOGY COMMITTEE

January 2, 2018

The Information Technology Committee met on January 2, in Room 1037.

Vice-Chair Dick Koeppen called the meeting to order at 9:00 a.m. and read the open meeting statement.

**Roll Call:** County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann with Chr. John Penney absent. Also in attendance were Brent Wyland, IT Director, Cindy Anderson, Computer System Administrator.

**Review and accept the amended agenda.** A motion was made by Supr. Neumann to accept the agenda. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

**Minutes of the previous meeting.** A motion was made by Supr. Craig to accept the minutes from the previous meeting. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Public Comment – None

**Approve bills.** The December bills were presented and discussion was held. Supr. Neumann made a motion to accept the bills and forward them to the Finance Committee. Supr. Craig seconded the motion. Motion carried without a negative vote.

New World/ESuite Upgrade – B. Wyland reported that new servers for the accounting and human resource software were placed in production over the Christmas holiday. End users were sent instructions for the new internet address for accessing the accounting link and the necessary configurations to their internet settings to would need to be changed. IT Department assisted users as needed.

IT Department Staffing – The position vacated in December will be posted as Computer System Administrator/Program Support. Job will be posted internally first and then on the county's website.

Programming Update – B. Wyland will be requesting carryover for wages to cover the cost of the programming LTE hours.

The next IT Committee meeting is set for Monday, 2/5/2018 at 9:00 a.m., [Room 1037](#).

**Adjourn.** A motion was made by Supr. Neumann to adjourn the meeting at 9:36 a.m. Supr. Craig seconded the motion. Motion carried.

Cindy Anderson  
Computer System Administrator

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.