

INFORMATION TECHNOLOGY COMMITTEE

November 5, 2017

The Information Technology Committee met on November 5, in Room 1068.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, IT Director, Cindy Anderson, Computer System Administrator, Chief Deputy Sheriff Allen Kraeger, and District Attorney Veronica Isherwood.

Review and accept the amended agenda. A motion was made by Supr. Craig to accept the agenda. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Cty. Bd. Chr. Koeppen to accept the minutes from the previous meeting. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

Public Comment – None

Approve bills. The October bills were presented and discussion was held. Supr. Neumann made a motion to accept the bills and forward them to the Finance Committee. Supr. Craig seconded the motion. Motion carried without a negative vote.

Add 2 computers to the network in District Attorney's office – DA Isherwood is requesting 2 computers be installed in the DA's office for their employees to view real time data in the Sheriff Department's Spillman program. Chief Deputy Kraeger agreed that this would benefit both departments to be able to share this information. B. Wyland stated that no cost would be involved for the equipment placement but there might be licensing costs that the DA's office would have to pay for. Discussion followed with Cty. Bd. Chr. Koeppen making a motion to accept the addition of the 2 computers to the network. Supr. Neumann seconded the motion. Motion carried without a negative vote.

IT Equipment Transition – B. Wyland wanted the committee to be aware of what equipment would be retrieved from WCI once the county no longer manages that building. The server and data stored on it will be kept in the IT Department for access so the need arise. There would be computers and laptops that could be reused, but if too old, the hard drives would be pulled and destroyed. There are 20 monitors with the 19" or greater sized monitors to be put in storage and deployed as needed.

Potential LTE Programming Hours – B. Wyland is requesting that IT hire Randall Boehme for 3 hours a week to December 31, 2017 to help in the conversion of programs to the new data server. He would work in the IT Department. B. Wyland would revisit the LTE hours needed for 2018 pending carryover of funds. Discussion followed with Supr. Craig making a motion to accept request for 3 hours of LTE time until December 31, 2017. Supr. Neumann seconded the motion. Motion carried without a negative vote.

2017 Budget Update – B. Wyland reported on the line items that have exceeded the budget. The overall bottom line is under budget.

2018 Budget – B. Wyland had this in the agenda in case there were any questions from the committee members after the budget was presented to the county board. No comments.

PTF Security Camera upgrade – B. Wyland reported that Sergeant Laboratories was hired by the PTF to install additional/new security cameras. This is just informational with no action required for the addition of these devices to the PTF network.

The next IT Committee meeting is set for Tuesday, 12/5/2017 at 9:00 a.m., [Room 1037](#).

Adjourn. A motion was made by Supr. Neumann to adjourn the meeting at 9:42 a.m. Supr. Craig seconded the motion. Motion carried.

Cindy Anderson
Computer System Administrator

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.