

INFORMATION TECHNOLOGY COMMITTEE

September 5, 2017

The Information Technology Committee met on September 5, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance was Brent Wyland, IT Director.

Review and accept the amended agenda. A motion was made by Supr. Craig to accept the agenda. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Cty. Bd. Chr. Koeppen to accept the minutes from the previous meeting. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

Public Comment – None

Approve bills. The August bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the Finance Committee. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried without a negative vote.

Upcoming IT Projects- B. Wyland reported that he will be getting quotes for the budgeted firewall replacement. The firewall manages incoming and outgoing network traffic. He will be purchasing one switch which may be last year's model to save money, but will have a lifetime warranty. The server licenses for 5 new virtual servers for the financial software have been purchased. The servers will be replacing a server platform that is no longer supported by that financial software.

Symantec Issue – B. Wyland reported that a Symantec definition update was applied which affected the function of the WCI and Logos servers. Symantec created a replacement definition and did not report the problem to the end users until the second day. They did supply the information to remove the corrupt definition from the servers.

HIPAA Update – B. Wyland met with Heartland Business Systems to discuss the HIPAA audit recommendations. The IT Department will need to update existing or create IT Policies to comply with the audit.

IT Department End User Information – Dusty Heideman in IT will be sending out informational emails regarding best IT practices, i.e. protecting against viruses, cleaning up excessive files or emails, etc. These IT informational practices might be accessible on the intranet page on the county's website. Discussion followed with Supr. Craig suggesting that these IT informational items be sent to the county board supervisors also.

2017 Budget Update – B. Wyland reported on purchasing Microsoft licensing.

The next IT Committee meeting is set for Tuesday, 10/3/2017 at 9:00 a.m., Room 1037.

Adjourn. A motion was made by Cty. Bd. Chr. Koeppen to adjourn the meeting at 9:51 a.m. Supr. Craig seconded the motion. Motion carried.