

## INFORMATION TECHNOLOGY COMMITTEE

May 2, 2017

The Information Technology Committee met on May 2, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

**Roll Call:** Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, IT Director.

**Review and accept the agenda.** A motion was made by Supr. Neumann to accept the agenda. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

**Minutes of the previous meeting.** A motion was made by Supr. Craig to accept the minutes from the previous meeting. Motion was seconded by Cty. Bd. Chr. Koeppen. Motion carried without a negative vote.

**Approve bills.** The April bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the Finance Committee. Supr. Neumann seconded the motion. Motion carried without a negative vote.

Public Comment – None

HIPAA Audit Update – B. Wyland reported that after the kickoff meeting with Heartland Business Systems/Three Pillars, the IT Department personnel worked with departments to create the spreadsheets and documentation needed for electronic media handling of health privacy information. These spreadsheets and documents are now being reviewed by Heartland Business Systems/Three Pillars. Discussion followed. B. Wyland will provide updates to the committee at future meetings.

Lakeview Manor Update – B. Wyland reported that the IT Department worked with Renae Connery, Purchasing/Asset Manager to coordinate the removal of computer related equipment to include server, switches, Shoretel phone system, etc. This equipment will be put in the IT inventory and reused. Discussion followed.

Spectrum Communications Outage – B. Wyland reported on the Spectrum communications outage that occurred during April which affected the East Central region. Discussion followed.

IT Department – Window Treatments – B. Wyland reported that he is working with A. Carlin, Emergency Management, on securing the IT department in the event of a safety or security situation. B. Wyland will be obtaining costs on different types of window treatments to be used on all windows in the IT department. The IT Committee will tour the IT department during next month's meeting to view the windows within the department and

discuss the window treatments that are available to make them more secure during a crisis. Discussion followed.

The next IT Committee meeting is set for Tuesday, 6/6/2017 at 9:00 a.m., Room 1037.

**Adjourn.** A motion was made by Supr. Neumann to adjourn the meeting. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried.