

INFORMATION TECHNOLOGY COMMITTEE

February 6, 2017

The Information Technology Committee met on February 6, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, IT Director and Jason Russell, Sheriff Department.

Review and accept the agenda. A motion was made by Supr. Neumann to accept the agenda. Motion was seconded by Cty. Bd. Chr. Koeppen. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Cty. Bd. Chr. Koeppen to accept the minutes from the previous meeting. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Approve bills. The January bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the Finance Committee. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried without a negative vote.

Public Comment – None

iPad Use Policy – B. Wyland presented the iPad Use Policy draft. Discussion followed. B. Wyland that suggested revisions be emailed to him and the revised policy be discussed at the March meeting of the IT Committee.

Cubicle update – B. Wyland reported that the cubicle was shipped with missing parts. When it is completely installed, he would like the IT Committee to visit the IT Department area to view the changes made.

Add devices to network – J. Russell requested a computer be added to the second floor of the jail for secure searches on the internet and for training purposes. B. Wyland indicated that device could then have the internet opened for accessing websites. IT department does have a used computer for this area. Discussion followed with Supr. Craig making a motion to accept the addition of the computer and peripherals in the correction's division to the county's network. Supr. Neumann seconded the motion. Motion carried without a negative vote.

IT Department – Open position update - B. Wyland met with E. Becker, and S. Kelly from the Department of Health and Human Services to discuss filling the open position in the IT Department. He suggested that the IT position be clarified to include support for the DHHS employees and to be the main support person for their TCM software. These duties are currently being handled by the DHHS IT position. Discussion followed and B. Wyland will report to the IT Committee any further updates at the March meeting.

Backup Site Update – B. Wyland reported that Bauer Electric was hired to remove the power from smaller UPS located in room 1029 to the backup site. They found that the UPS was wired to the basement switches and other outlets and these connections would have to be transferred to the large UPS before the move could be made.

Lakeview Manor update – IT Equipment – B. Wyland reported that an inventory of existing IT equipment was performed. The server will be completely backed up upon the closure of Lakeview Manor and data stored according to state retention policies. The server could then be repurposed for use in areas of the IT Department.

The next IT Committee meeting be set for Monday, 3/6/2016 at 9:00 a.m., Room 1037.

Adjourn. A motion was made by Cty. Bd. Chr.Koeppen to adjourn the meeting at 9:45 a.m. Supr. Neumann seconded the motion. Motion carried.