

INFORMATION TECHNOLOGY COMMITTEE

January 3, 2017

The Information Technology Committee met on January 3, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, IT Director and Diane Meulemans, Corporation Counsel.

Review and accept the agenda. A motion was made by Supr. Neumann to accept the agenda. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Supr. Craig to accept the minutes from the previous meeting. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Approve bills. The December bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the Finance Committee. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried without a negative vote.

Public Comment – None

2016 Information Technology Budget Update – Discussion during approval of bills.

HIPAA Update – B. Wyland reported that \$30,000 was budgeted for HIPAA audit and any IT upgrades that would arise from the result of the audit. D. Meulemans reported that 3 Pillars was purchased by Heartland Business Systems and will clarify any support issues that may come up due to the contract now being held with HBS.

Information Technology Policy revision – B. Wyland with work with Nick Carlin, Computer System Administrator and D. Meulemans to draft a iPad use policy and present it to the IT Committee's February meeting. Existing policies from other counties will be researched for wordage to be used in the new policy.

IT Department Open position discussion – B. Wyland suggested that the open Network Administrator position be reclassified into a Computer System Administrator position. He would like to setup a meeting with Chuck Price and Shannon Kelly from the Department of Human Services to discuss what their future plans are for their IT position before moving ahead with reclassifying the open position in IT Department. Discussion followed. This is in the planning stages and will be revisited at future committee meetings.

The next IT Committee meeting be set for Monday, 2/6/2016 at 9:00 a.m., Room 1037.

Adjourn. A motion was made by Supr. Craig to adjourn the meeting at 9:35 a.m. Supr. Neumann seconded the motion. Motion carried.