INFORMATION TECHNOLOGY COMMITTEE
October 4, 2016

The Information Technology Committee met on October 4, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, Interim IT Director and Diane Meulemans, Corporation Counsel, and Mary Robbins, County Clerk.

Review and accept the agenda. A motion was made by Supr. Craig to accept the agenda with a change to the department name and the email date on the bottom portion of the agenda. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Supr. Craig to accept the minutes from the previous meeting. Motion was seconded by Cty. Bd. Chr. Koeppen. Motion carried without a negative vote.

Approve bills.   The September bills were presented and discussion was held. Supr. Neumann made a motion to accept the bills and forward them to the Finance Committee. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried without a negative vote.

Public Comment – None

2016 information Technology Budget – B. Wyland requested that monies in the software supplies and the training accounts be used for the installation of an office cubicle in the IT main office. There is no more expenses for these 2 accounts for the 2016 budget year. Discussion followed with Supr. Neumann making a motion to approve the use of the funds for the installation of the office cubicle not to exceed $9,000. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried without a negative vote.

Disaster Recovery – The data backup recovery location for the county's IT information/equipment is in need of a generator, and air conditioner and a UPS. B. Wyland is requesting that money be transferred from the non-capital account to the capital IT account be used to help purchase the generator. Discussion followed with Cty. Bd. Chr. Koeppen making a motion of approve for the use of IT funds, within the guidelines set by the Finance Director, for the purchase of the generator. Supr. Neumann seconded the motion. Motion carried without a negative vote.

HIPAA – D. Meuelmans informed the committee that 3 Pillars was recommended for the HIPAA audit. They will be performing a security risk assessment relating to the information technology areas of the county. Discussion followed.

IT Interim Director B. Wyland suggested rather than holding a November 1st Committee meeting he would give his full report to the main Finance, HR & IT Committee at the November 2nd meeting. The committee agreed to not hold duplicate meetings.

Discussion followed with the next IT Committee meeting be set for Tuesday, 12/6/2016 at 9:00 a.m., Room 1037.

Adjourn. A motion was made by Cty. Bd. Chr. Koeppen to adjourn the meeting at 9:32 a.m. Supr. Neumann seconded the motion. Motion carried.